

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Angie Majewski, Dave Mielke, Glen & Diana Franzen, Chief Jeff Bonikowski, Shirley Prudhomme, Assistant Chief Mark Van Der Zee, Chief Troy Ugoretz, Dave Bentzler

1) **Call to Order:** President Grandaw called the meeting to order at 6:00pm.

2) **Roll Call:** Members present:           President Amy Grandaw                   Trustee Michael Strandt  
  Trustee George R. Gocht               Trustee Ross Behrendt  
  Trustee Stew Swanson (via Zoom)   Trustee Ginger Deschane  
  Trustee Jeff Dorschner

                                  Also present:                   Attorney Frank Calvert  
  Clerk/Treasurer Kaitlin Deschane

3) **Adoption of Agenda:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to adopt the agenda as presented. Ayes: 7, Nyes: 0. Motion Passed.

4) **Consent Agenda:**

- Minutes from Regular Board Meeting September 28, 2022
- Financial Report from September 2022
- General Fund Vouchers: 2981 - 2983, 4156 - 4157, 6134, 7057 – 7058, 30184 - 30226, V8164 – V8190
- General Fund Payments:
  - Witt’s Piggly Wiggly - \$2,925.24 (various tools and parts)
  - Rennert’s Fire Equipment Service, Inc. - \$1,768.25 (2005 Pierce Enforcer Repair)
  - Witt Auto Sales, Inc. - \$763.95 (Alex’s truck repairs)
- Water Fund Vouchers: 4515 - 4520
- Sewer Fund Vouchers: 5805 - 5813
- TIF Fund Voucher: 5090
- ARPA Fund Voucher: 1020

Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to accept the consent agenda as presented above. Ayes: 7, Nyes: 0. Motion Passed.

4) **Committee & Attorney Reports:** Attorney Calvert worked on the Sign Ordinance.

5) **Comments from Pre-registered Citizens & Taxpayers:** None.

6) **Appointment of New Fire Chief and Assistant Fire Chief:** Motion by Trustee Jeff Dorschner, seconded by Trustee Ginger Deschane, to appoint Jeff Bonikowske as Fire Chief and Mark Van Der Zee as Assistant Fire Chief for a term ending 4/26/2023. Ayes: 7, Nyes: 0. Motion Passed.

7) **Garbage Collection Service:** Bypass

8) **Sign Ordinance:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to adopt ordinance number 22-010 allowing businesses to put out sandwich board signs during business hours. Ayes: 7, Nyes: 0. Motion Passed.

- 9) **New Poll Worker:** Motion by Trustee Ginger Deschane, seconded by Trustee Ross Behrendt, to appoint Lynn Nyman as an election inspector for a term ending 12/31/2023. Ayes: 6, Nyes: 0, Abstained: 1. Motion Passed.
- 10) **New Copier:** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to lease a new Konica Minolta Bizhub C250i Color Copier for an amount not to exceed \$150 per month. Ayes: 7, Nyes: 0. Motion Passed.
- 11) **Police Report Fees:** Motion by Trustee Jeff Dorschner, seconded by Trustee Ginger Deschane, to charge \$15 for police reports and other request police documents. Ayes: 7, Nyes: 0. Motion Passed.
- 12) **Sewer Vehicle:** Motion by Trustee Jeff Dorschner, seconded by Trustee Ross Behrendt, to purchase a 2022 Chevrolet Equinox from Tim Witt Chevrolet for an amount not to exceed \$31,500 from the Sewer Fund. Ayes: 7, Nyes: 0. Motion Passed.
- 13) **Ditch/Swale on Louisa St:** Motion by Trustee Jeff Dorschner seconded by Trustee Michael Strandt, to contract with Richlen Excavating an amount not to exceed \$12,500 to fix the ditch/swale on Louisa Street. Ayes: 7, Nyes: 0. Motion Passed.
- 14) **4<sup>th</sup> of July Band:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to book Boomboxx for 4<sup>th</sup> of July 2023 for an amount not to exceed \$2,800. Ayes: 7, Nyes: 0. Motion Passed.
- 15) **Littleland Parking Lot:** Bypass.
- 16) **New Lawnmower:** Motion by Trustee Jeff Dorschner, seconded by Trustee Ginger Deschane, to purchase a new 60in zero turn lawn mower and bagger for an amount not to exceed \$10,000 from designated funds. Ayes: 7, Nyes: 0. Motion Passed.
- 17) **Snowplowing Contract:** Motion by Trustee Jeff Dorschner, seconded by Trustee Ginger Deschane, to accept the contract from Richlen Excavating for snow removal services. Ayes: 7, Nyes: 0. Motion Passed.
- 18) **Animal Control:** Motion by Trustee Jeff Dorschner, seconded by Trustee Stew Swanson, to pay the Animal Control person \$50 per month, \$35 per live trapped animal and \$20 per dog caught. Ayes: 6, Nyes: 0. Abstained: 1. Motion Passed.
- 19) **Christmas Parade Permit:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to approve Street Use Permit for the Crivitz Fire Department for their annual Christmas parade to be held December 3rd, 2022. Ayes: 7, Nyes: 0. Motion Passed.
- 20) **Littleland Playground Grant:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to accept the Gametime 2022 Fall grant for \$50,000 worth of playground equipment. Ayes: 7, Nyes: 0. Motion Passed.
- 21) **General Fund Loan:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to take a \$200,000 grant from the Crivitz utilities to the general fund to be paid back over 25 years or as funds become available with a 2% interest. Ayes: 7, Nyes: 0. Motion Passed.

**22) Closed Session to discuss an employee's compensation\*:** Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to go in to closed session at 6:13pm. Discussion. Roll call vote: G. Deschane: Yes, S. Swanson: left for closed session, J. Dorschner: Yes, M. Strandt: Yes, G. Gocht: Yes, R. Behrendt: Yes, A. Grandaw: Yes. Motion Passed.

\*Closed session is in accordance with WI Statute sec. 19.85(1)(c) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section... (c)...Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**23) Reconvene in Open Session:** Motion by Trustee Michael Strandt, seconded by Trustee Jeff Dorschner, to reconvene in open session at 6:15pm and announce any action taken. Ayes: 6, Nyes: 0. Motion Passed.

- a. Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt to accept the longevity incentive to be paid quarterly. Ayes: 7, Nyes: 0. Motion Passed.
- b. Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt to give the Sewer Superintend a raise to \$31.50 an hour. Ayes: 7, Nyes: 0. Motion Passed.

**OLD BUSINESS:**

Chief Ugoretz – bids for the Police Vehicle have been submitted to the USDA.

**NEW BUSINESS:**

Trunk or Treat will be held in the Lutheran Church parking lot October 31<sup>st</sup> from 3:20pm – 6:30pm

Budget – the village will need to take out a \$150,000 loan for one-time expenses next year to have a balanced budget.

**CORRESPONDENCE:** None

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Jeff Dorschner, seconded by Trustee Stew Swanson, that the meeting be adjourned at 6:21pm. Ayes: 7, Nyes: 0. Motion Passed.

Respectfully submitted,

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Amy Grandaw  
President

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Kaitlin Deschane  
Clerk/Treasurer