

**Village of Crivitz
Committee Meeting Report**

Committee: Admin & Development Date: 3/13/2024 Time: 6:00:00 PM - 6:17 PM

Members Present: Cory Siebert Michael Strandt (via zoom)	Public Present: Amy Grandaw, (via zoom), Acting Chair Ginger Deschane Hugh Guy
Staff Present: Kaitlin Deschane, Clerk-Treasurer Chief Jeff Bonikowske, Fire Department Chief Shawn Veriha, Police Department Rudi Jensen, Utilities Superintendent	

Agenda Item:	Synopsis of Discussion	Proposed Action
1	<p>Certified Survey Map – Crivitz Gateway LTD</p> <p>Who? What? Where? Why? How? When? Triangle of land separate from Gateway's plot of land so Hunters Glen can request to detach and attach to Town of Stephenson so they can put up a sign. This begins the detach procedure, which starts with a notice of intend to petition Deadline?</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Send to Board</div>
2	<p>Conservation Subdivision Rezoning – Revised</p> <p>Who? What? Where? Why? How? When? A couple of months ago the board enacted a new zoning (Conservation Subdivision). The board is now moving forward with rezoning the parcel on Deschane for an upcoming project. The public hearing will be held April 10 with a special board meeting to follow Deadline?</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Send to Board</div>
3	<p>Witt Annexation - Revised</p> <p>Who? What? Where? Why? How? When? The board began the annexation process in April of 2023, after speaking with the Municipal Boundary Department our ordinance does not follow state statue and will need to be redone. Deadline?</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Send to Board</div>
4	<p>Ordinance about Publications - Revised</p> <p>Who? What? Where? Why? How? When? The cost of publications is going up and as a village we are not required to publish all notices, ordinances, ect. unless we establish an official newspaper. If we remove the Peshtigo Times as the official newspaper we can post (putting the notice, ordinance, etc. in 3 places or 1 place and on the website) instead of publishing for most notices and ordinances. This would save a lot of publication costs. Deadline?</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Send to Board</div>
5	<p>TIF Audit</p> <p>Who? What? Where? Why? How? When? This is the final TIF 1 audit, which is closed. The Audit needs to go to the DOR by March 22nd. Deadline? The village will receive \$261,768 in reimbursement from the TIF</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Send to Board</div>
6	<p>Kwik Trip Agent Change</p> <p>Who? What? Where?</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Send to Board</div>

Witt Annexations - Send to Board

Ordinance - Remove Send to Board

Why?

How?

When? Kwik Trip has a new manager, Brenda Carter. They are requesting she be made the Agent on their
Deadline? alcohol license

7 Budget Review

Informational

Who?

What?

Where?

Why?

How?

When? Tax collection is about same, Interest will be high this year, Election, Police Vehicle Maintenance
Deadline? will be over budget

8 Correspondence Relative to Administrative & Development Committee

Who? The Village issued Kwik Trip Letter of Support for a grant to install electric vehicle chargers

Aaron Nimmer - Interest in property behind Cousins will pay \$6500. We will work with Ayers for a
What? DNR build study

Where? Mead & Hunt - Project Manager for TID, hoping to have new TID open May 1st

Why?

How?

When?

Deadline?

9 Miscellaneous Purchases of Non-Routine Items over \$75

Who? None.

What?

Where?

Why?

How?

When?

Deadline?