

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Angie Majewski, Dave Bentzler, Glen & Diane Franzen, 773-908-4094 (via zoom), Lawrence DeGroot, Shirley Prudhomme

1) **Call to Order:** President Grandaw called the meeting to order at 6:00pm.

2) **Roll Call:** Members present: President Amy Grandaw Trustee Michael Strandt
 Trustee George R. Gocht Trustee Ross Behrendt
 Trustee Stew Swanson Trustee Ginger Deschane
 Trustee Jeff Dorschner (Via Zoom) (Left at 6:15pm)

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Kaitlin Deschane

3) **Adoption of Agenda:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to adopt the agenda as presented. Ayes: 7, Nyes: 0. Motion Passed.

4) **Consent Agenda:**

- Minutes from Regular Board Meeting August 24, 2022
- Financial Report from August 2022
- General Fund Vouchers: 2978 - 2980, 4155, 6133, 30144 - 30183, V8141 – V8162
- General Fund Payments:
 - Richlen Enterprises, LLC - \$516 (step for garbage truck)
 - Tim Witt Chevrolet - \$744.97 (repairs to police Tahoe)
 - Reliable Sweep - \$1765 (street sweeping)
- Water Fund Vouchers: 4512 - 4515
- Sewer Fund Vouchers: 5791 - 5803
- Sewer Fund Payments:
 - Great Lakes TV Sealing - \$1,538.35 (televising on Henriette Ave)
- TIF Fund Voucher: 5090
- ARPA Fund Vouchers: 1017 - 1019

Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to accept the consent agenda as presented above. Ayes: 7, Nyes: 0. Motion Passed.

4) **Committee & Attorney Reports:** None.

5) **Comments from Pre-registered Citizens & Taxpayers:** None.

6) **2021 Audit:** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to accept 2021 Audit as presented from Kerber Rose CPA. Ayes: 7, Nyes: 0. Motion Passed.

7) **Codification Digitization:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to pay Alan J Harvey, Attorney-At-Law not to exceed \$500 to digitize the villages Code of Ordinances book. Ayes: 7, Nyes: 0. Motion Passed.

- 8) **League of Wisconsin Municipalities Resolution:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to accept Resolution 291 thanking Curt Witynski and Gail Sumi for their service and to congratulate them on their retirement. Ayes: 7, Nyes: 0. Motion Passed.
- 9) **Witches' Day Out Wine/Beer Walk:** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to approve the Crivitz Business Associations application for a wine and beer walk October 8th, 2022 from 10am to 3pm. Ayes: 7, Nyes: 0. Motion Passed.
- 10) **Witches' Day Out:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve the Street Use permit for the Witches' Day Out, October 8th, 2022 from 10am to 3pm. Ayes: 7, Nyes: 0. Motion Passed.
- 11) **Handbook Changes:** Motion by Trustee Ginger Deschane, seconded by Trustee Ross Behrendt, to accept handbook changes regarding on call pay and procedure and vacation/holiday overtime and procedure. Ayes: 6, Nyes: 1. Motion Passed.
- 12) **R&R Assessing Contract:** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to accept the two-year contract from R&R Assessing for \$10,260 per year for assessing services. Ayes: 7, Nyes: 0. Motion Passed.
- 13) **WRS Invoice:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to pay WRS \$26,543.82 for back retirement and fees from the Designated Emergency Fund. Ayes: 7, Nyes: 0. Motion Passed.
- 14) **River Ridge Parking Lot:** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to pay \$15,725 to Richlen Excavating for River Ridge Parking Lot from the parks, designated funds, and ARPA money. Ayes: 7, Nyes: 0. Motion Passed.
- 15) **Softball Field Repair:** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to pay not to exceed \$900 to fix part of the infield at the Softball field from ARPA funds. Ayes: 6, Nyes: 1. Motion Passed.
- 16) **Trick or Treat Hours:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to have trick or treat hours from 3:20pm – 6:30pm on Monday, October 31st, 2022. Ayes: 7, Nyes: 0. Motion Passed.
- 17) **Police Equipment:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to purchase two sets of Level IV body armor plates to be partially reimbursed from the LWMMI Safety Grant Program for not to exceed \$600. Ayes: 7, Nyes: 0. Motion Passed.
- 18) **Fire Department Equipment:** Motion by Trustee Michael Strandt, seconded by Trustee Stew Swanson, to purchase equipment not to exceed \$30,000 from designated funds. Ayes: 7, Nyes: 0. Motion Passed.
- 19) **Damas Contract:** Motion by Trustee Ginger Deschane, seconded by Trustee Stew Swanson, to accept three-year maintenance contract from Dama Plumbing & Heating for \$1,733 per year. Ayes: 7, Nyes: 0. Motion Passed.

20) Homecoming Parade Permit: Motion by Trustee Ginger Deschane, seconded by Trustee Jeff Dorschner, to approve the Street Use permit for the Crivitz Homecoming Parade on October 14th at 2:20pm. Ayes: 7, Nyes: 0. Motion Passed.

21) Closed Session to discuss an employee's compensation*: Motion by Trustee Michael Strandt seconded by Trustee Ginger Deschane, to go in to closed session. Roll call vote: G. Deschane: Aye, S. Swanson: Aye, J. Dorschner: left the meeting prior to the closed session, M. Strandt: Aye, G. Gocht: Aye, R. Behrendt: Aye, A. Grandaw: Aye. Motion Passed.

22) Reconvene in Open Session: Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to reconvene in open session and announce any action taken. Ayes: 6, Nyes: 0. Motion Passed.

No action was taken in closed session.

*Closed session is in accordance with WI Statute sec. 19.85(1)(c) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section... (c)...Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OLD BUSINESS: None.

NEW BUSINESS: Crivitz Rescue Squad Contract – Double last year's contract, we are requesting officers come to next operations committee meeting. WWTP Contract – Facilities plan is out of date; we are going to contract with Ayres to update for an amount not to exceed \$10,000. Alex Public Works Truck – Needs major repairs looking to purchase Sewer SUV and making Glen's truck the public works truck.

CORRESPONDENCE: Luke Deschane has submitted his retirement as Chief effective 9/30/2022.

QUESTIONS FROM THE FLOOR: Lawrence DeGroot as the village to do something about people engine breaking on Highway A by the Fire Department (the village will ask police officers patrol the area.) Dave Bentzler – Would like a camera added to the new speed limit to ticket speeders (this is not allowed in the State of Wisconsin), Dave Bentzler - Would like to let everyone know that shredded paper must be in paper bags when dropped off at the recycle center. Dave Bentzler – Would like to let everyone know that clear bags are for sale in the village clerk's office if you are not able to find them somewhere else.

ADJOURNMENT: Motion by Trustee Stew Swanson, seconded by Trustee Ginger Deschane, that the meeting be adjourned at 6:45pm. Vote: Ayes: 6, Nays: 0.

Respectfully submitted,

Amy Grandaw
President

Kaitlin Deschane
Clerk/Treasurer