

## Village of Crivitz Committee Meeting Report

Committee: Admin & Development      Date: 9/14/2022      Time: 5:00:00 PM - 6:28pm

<b>Members</b> Present: Michael Strandt, Chair Ginger Deschane Ross Behrendt	<b>Public</b> Present: Amy Grandaw Stew Swanson Brianna Olson, Auditor Krisztina Dommer, Auditor ( Left 5:26) Jeff Dorshner (Joined 6:15pm) Mark, Fire Department Diana Franzen Jeff, Fire Department Shirley Purdhomme George Gocht joined 5:46
<b>Staff</b> Present: Kaitlin Deschane, Clerk-Treasurer Troy Ugoretz, Police Chief Glen Franzen, Sewer Superintendent Alex Zielinski, Public Works Super Rudi Jensen, Water Superintendent	

Agenda Items	Synopsis of Discussion	Proposed Action
1 2021 Audit Who? What? Where? Why? How? When? Deadline?	347,000 GF due to decreasing debt, -83000 Utilities - As expected. Look at future water and sewer rate increase (sewer sooner). Unmodified audit opinion, Material weaknesses: adj accruals, auditor prepares financial statements, segregation of duties. Brianna will come out to help with fund transfers.	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Send to Board</div>
2 Municipal Court Who? What? Where? Why? How? When? Deadline?	Brazeau leaving - 400	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Informational</div>
3 Codification Digitization Who? What? Where? Why? How? When? Deadline?	\$500 digital ordinance book	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Send to board</div>
4 League of Wisconsin Municipalities Resolution Who? What? Where?		<div style="border: 1px solid black; padding: 2px; display: inline-block;">Send to board</div>

Why?  
How?  
When?  
Deadline? Two retirees, this is to honor their service

5 Witches Day Out Wine Walk

Send to board

Who?  
What?  
Where?  
Why?  
How?  
When?  
Deadline?

CBA for Sweet Thistle, Briars & Bambls, Style & Hart

6 Handbook Changes

Send to board

Who?  
What?  
Where?  
Why?  
How?  
When?  
Deadline?

\$150 stipend. 2 hours each sat & sun (overtime or standard option).  
Holiday/Vacation work hours

7 *R & R Assessing Contract - Amended*

Send to board

Who?  
What?  
Where?  
Why?  
How?  
When?  
Deadline?

Reevaluation is needed on assessments, new contract

8 *Frank Calvert Contract - Amended*

Informational

Who?  
What?  
Where?  
Why?  
How?  
When?  
Deadline?

\$1000 lawyer

9 *Kerber Rose Contract - Amended*

Informational

Who?  
What?  
Where?  
Why?  
How?

When?  
Deadline? Auditor up 7%

Closed Session – to discuss an employee’s compensation and to discuss Wisconsin Retirement Systems and Wisconsin State  
10 Health Plan\*

Who? MS  
What? AG  
Where? GD  
Why? SS  
How? RB  
When? GG

Deadline? 1st - Amy, 2nd - Ginger started 5:46, Glen left at 6:15, Jeff entered at 6:15pm

11 Reconvene in Open Session

Who? 1st Ross  
What? 2nd Amy  
Where?  
Why?  
How?  
When?

Deadline? Discussed employee comp, Pay EFT

12 Operators Licenses

Who?  
What?  
Where?  
Why?  
How?  
When?

Deadline? None

Correspondence Relative to Administrative & Development  
13 Committee

Who?  
What?  
Where?  
Why?  
How?  
When?

Deadline? None

14 Miscellaneous Purchases of Non-Routine Items over \$75

Who?  
What?  
Where?

Why?  
How?  
When?  
Deadline?

None