

Village of Crivitz Committee Meeting Report

Committee: Admin & Development Date: 5/17/2022 Time: 6pm - 6:52pm

Members	Michael Strandt, Chair Ginger Deschane (left at 6:45pm)	Public	Amy Grandaw
Present:	(Back via Zoom) Ross Behrendt	Present:	Stew Swanson Jeff Dorschner
Staff Present	Kaitlin Deschane, Clerk-Treasurer Jeff Louin		

Agenda Items	Synopsis of Discussion	Proposed Action
1	Certified Survey Map for Jerry Herrell	Send to Board
	Who? Soup to Nuts Red Apple	
	What? Make two lots, will have parking easment, strip along edge to maintain address for Red Apple	
	Where?	
	Why? Too sell lots seperately	
	How? Shifting lot lines so they are not through buildings	
	When?	
	Deadline?	
2	Employee Request regarding Vacation Usage	Send to Board
	Who? Rudi Jensen needed to use vaction before anniversary date	
	What? 8th of April had to come in to do DNR Sanitary Audit and could not take all vacation	
	Where?	
	Why? Previous have granted for other employees with extenuating circumstances	
	How?	
	When?	
	Deadline?	
3	Closed Session* to discuss clerk/treasurer resignation	
	Who? Roll Call: Ross, Stew, Ginger, Amy Mike	
	What?	
	Where?	
	Why?	
	How?	
	When? 6:08	
	Deadline?	
4	Reconvene an open session, announce action taken if any	Send to board
	Who?	

What? Put a closed session on the board meeting
Where?
Why?
How?
When?
Deadline?

5 Dyer Business Park Signs

By pass

Who?
What? Need new sign,
Where?
Why? Want new design
How?
When? Pass to Alex for new quotes
Deadline?

6 Operation Bandshell – Request for funds

By Pass

Who? Bob Bernd Letter
What? Would like funds did not request amount
Where? Should approach surrounding funds
Why? Is in the village but will cost village money
How?
When? Until we know how much they raised
Deadline?

7 Employee Handbook Changes

Send to Board

Changes from supervisor changes, plus other changes weekend on call
Who? (questioning), time clock, cell phone policy, back up grievance, Residency
Confused on weekend on call (Thursday or Friday), drug testing (pg 14)? -
current is \$1000 may want to raise to \$2500, Rediency - stick with boiler
What? plate language or have wording in the reidency make quorum
Where?
Why?
How?
When?
Deadline?

8 Job Descriptions

Send to Board

Who? Deputy Clerk, Summer help, Clerk,
What?
Where?
Why?
How?
When?

Deadline? Ginger Abstained

9 Agent Change – On a Whim

Send to Board

Who? Jacob Figas now only agent
What?
Where?
Why?
How?
When?
Deadline?

10 Public Depository Resolution Update

Send to Board

Who?
What?
Where?
Why?
How?
When? Need to move funds to Farmers and Merchants - Stew
Deadline? Kate - will look in

11 LGIP Participation Resolution

By Pass

Who?
What?
Where?
Why?
How?
When?
Deadline?

12 Liquor and Cigarette License Renewals

Send to Board

Who?
What? Waiting on Shell, everyone else in
Where?
Why?
How?
When?
Deadline?

13 Operators Licenses

Send to Board

Bethany Blackhawk, Bobbie Knows, Vicki Duprey, Kanittha Kruse, Mary
Who? Moriva
What?
Where?

Why?
How?
When?
Deadline?

Correspondence Relative to Administrative & Development
14 Committee

Who? None
What?
Where?
Why?
How?
When?
Deadline?

15 Miscellaneous Purchases of Non-Routine Items over \$75

Who? None
What?
Where?
Why?
How?
When?
Deadline?