

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Angie Majewski, Chief Troy Ugoretz, Margaret Weathers

1) **Call to Order:** President Grandaw called the meeting to order at 6:00pm.

2) **Roll Call:** Members present:      President Amy Grandaw                      Trustee Michael Strandt  
    Trustee Ginger Deschane                      Trustee Cory Siebert  
    Trustee Stew Swanson  
    Trustee Jeff Dorschner

   Also present:              Attorney Frank Calvert  
   Clerk/Treasurer Kaitlin Deschane

3) **Adoption of Agenda:** Motion by Trustee Michael Strandt, seconded by Trustee Stew Swanson, to adopt the agenda as presented. Ayes: 6, Nays: 0. Motion Passed.

4) **Consent Agenda:**

- Minutes from Regular Board Meeting June 28, 2023
- Financial Report from June 2023
- Vouchers: 723, 3016 - 3019, 4167, 6143, 7066, 30732-30802, V8395-V8423
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- Payments:
  - Kudick Automotive (brakes for Squad Vehicle) - \$716.25
  - Cardmember Services (Various Purchases) - \$3,816.54
  - Richlen Excavating (regrating, asphaltting & water tower repair) - \$12,417

   Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to accept the consent agenda as presented above. Ayes: 6, Nays: 0. Motion Passed.

4) **Committee & Attorney Reports:** Attorney Calvert stated he has been working on the annexation ordinances and correcting JAS Property mistake from 2008

5) **Comments from Pre-registered Citizens & Taxpayers:** None.

6) **Sprinkler System Ordinance:** Motion by Trustee Ginger Deschane, seconded by Trustee Stew Swanson, to approve ordinance 2023-004 an ordinance to require sprinkler systems in newly constructed commercial and multifamily building. Ayes: 6, Nays: 0. Motion Passed.

7) **Witt Annexation:** Motion by Trustee Jeff Dorschner, seconded by Trustee Cory Siebert, to approve ordinance 2023-005 to annex three parcels from the Town of Stephenson. Ayes: 6, Nays: 0. Motion Passed.

8) **Knight of Columbus Picnic license:** Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to approve a picnic license for the Knight of Columbus for August 19<sup>th</sup>, 2023. Ayes: 6, Nays: 0. Motion Passed.

- 9) **Summer Nights Picnic Licenses:** Motion by Trustee Jeff Dorschner, seconded by Trustee Cory Siebert, to approve a picnic license for the Crivitz Firemen's Association for July 28<sup>th</sup>, August 18<sup>th</sup>, and September 1st. Ayes: 6, Nays: 0. Motion Passed.
- 10) **Softball Tournament Picnic License:** Motion by Trustee Jeff Dorschner, seconded by Trustee Stew Swanson, to approve a picnic license for the Stephenson Auxiliary Fire Department for July 28<sup>th</sup> – 30<sup>th</sup>. Ayes: 6, Nays: 0. Motion Passed.
- 11) **Resolution ask county to match ATV/UTV routes:** Motion by Trustee Cory Siebert, seconded by Trustee Jeff Dorschner, to approve resolution 300 asking Marinette County to match ATV/UTV routes with the Village of Crivitz. Discussion: We will be sending this resolution to Marinette County, Stephenson's has already been send. Ayes: 6, Nays: 0. Motion Passed.
- 12) **Vacation/Sick Update:** Motion by Trustee Jeff Dorschner, seconded by Trustee Cory Siebert, to change Vacation/sick to Paid Time Off (PTO). Ayes: 5, Nays: 1 (Trustee Strandt). Motion Passed.
- 13) **Haul waste increase:** Bypassed.
- 14) **1352 Air conditioner:** Motion by Trustee Michael Strandt, seconded by Trustee Jeff Dorschner, to make repairs to the 1352 Air Conditioner for an amount not to exceed \$2,000. Ayes: 6, Nays: 0. Motion Passed.
- 15) **Water Tower Shop Painting:** Motion by Trustee Michael Strandt, seconded by Trustee Stew Swanson, to accept the quote from Brown's Quality Painting for an amount not to exceed \$4,000. Ayes: 6, Nays: 0. Motion Passed.
- 16) **Village Hall Painting:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to accept the quote from Tobias Schiele, LLC for an amount not to exceed \$7,500. Ayes: 6, Nays: 0. Motion Passed.
- 17) **Street Use Permit School:** Motion by Trustee Michael Strandt, seconded by Trustee Jeff Dorschner, to approve the street use permit for September 15<sup>th</sup>. Ayes: 6, Nays: 0. Motion Passed.
- 18) **Street Use Permit Baseball Tournament:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve the street use permit for July 28<sup>th</sup> – 30<sup>th</sup>. Ayes: 6, Nays: 0. Motion Passed.
- 19) **1st Ave Street Project:** Bypass.
- 20) **Groundwater & Distribution Class:** Motion by Trustee Michael Strandt, seconded by Trustee Jeff Dorschner, to approve groundwater & distribution class for Alex Zielinski and Eric Kutches for an amount not to exceed \$1,500. Ayes: 6, Nays: 0. Motion Passed.
- 21) **Littleland Parking Lot Repair:** Motion by Trustee Michael Strandt, seconded by Trustee Jeff Dorschner, to make repairs to the Littleland Parking Lot for an amount not to exceed \$2,000. Ayes: 5, Nays: 1 (Trustee Siebert). Motion Passed.
- 22) **Forest Home Cemetery Tree Removal:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to remove trees from the Forest Home Cemetery for an amount not to exceed \$1,000 from Perpetual care funds. Ayes: 6, Nays: 0. Motion Passed.

**OLD BUSINESS:** President Grandaw stated that due to their length of service Rudi Jensen and Glen Franzen would have a max role over of 680 hour instead of 520.

Trustee Deschane asked when the curbs by Briar & Brambles would be paint, President Grandaw stated it is happening this week.

Trustee Deschane asked when the flashing light on Louisa will be installed, President Grandaw stated she will look into it.

**NEW BUSINESS:** President Grandaw shared that the antenna on top of the Village Hall is broken and needs to be replaced, Clerk/Treasurer Deschane has placed a claim, the cost is estimated at \$15,000

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Stew Swanson, seconded by Trustee Jeff Dorschner, that the meeting be adjourned at 6:26 pm. Vote: Ayes: 6, Nays: 0.

Respectfully submitted,

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Amy Grandaw  
President

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Kaitlin Deschane  
Clerk/Treasurer