

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Michael Stueck, Angie Majewski, Shirley Prudhomme, Rudi Jensen Utility Superintendent, Representative Jeff Mursau, Margaret Weathers (via Zoom)

1) **Call to Order:** President Grandaw called the meeting to order at 6:00pm.

2) **Roll Call:** Members present:           President Amy Grandaw           Trustee Michael Strandt  
  Trustee George R. Gocht           Trustee Ginger Deschane (via zoom)  
  Trustee Jeff Baumann           Trustee Cory Siebert  
  Trustee Jeff Dorschner

                                  Also present:           Attorney Frank Calvert  
  Clerk/Treasurer Kaitlin Deschane (via zoom)

3) **Adoption of Agenda:** Motion by Trustee Cory Siebert, seconded by Trustee Jeff Dorschner, to adopt the agenda as presented. Ayes: 7, Nays: 0. Motion Passed.

4) **Consent Agenda:**

- Minutes from Regular Board Meeting April 16, 2024, Public Hearing April 17, 2024, Special Board Meetings April 17, 2024, April 24, 2024, May 1, 2024, and May 8, 2024
- Financial Report from April 2024
- Vouchers: 524, 4048-3052, 4177, 6153, 7074, 31370-31443, V8635-V8664
- Payments:
  - Elias Auto Parts & Repair (10ft Plow Kit) - \$624.44
  - Witt's Piggly Wiggly (Various Purchases) - \$710.09
  - Cardmember Services (Various Purchases) - \$4,011.88

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to accept the consent agenda as presented above. Ayes: 7, Nays: 0. Motion Passed.

5) **Committee & Attorney Reports:** Attorney Calvert stated it has been a busy week with a Deed for the property by Riverside, working on the TIF and ordinance. President Grandaw stated that the board members at the public hearing to the conditional use recommends to the board to deny the permit with a vote 4 to 1 because it was not a permitted or conditional use in that zoning.

6) **Comments from Pre-registered Citizens & Taxpayers:** None.

7) **May Appointments:**

Weed Commissioner (5/24 – 5/25) - Alex Zielinski  
Animal Control Officer (5/24-5/25) - Michael Stueck

Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to approve the May appointments. Ayes: 7, Nays: 0. Motion Passed.

8) **Shared Services Contract:** Bypass.

9) **Faulkner Conditional Use Permit:** Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to deny the Faulkner Conditional Use Permit. Ayes: 6, Nays: 1 (Strandt). Motion Passed.

10) **Alcohol Licenses:**

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue a Class “B” Liquor & Fermented Malt Beverage license for the period of 7/1/2024 – 6/30/2025 to the following:

Fuzzy's Bar, Inc., Norella Jahnke (Crivitz), Agent, for Fuzzy's Bar, 1115 F.J. St.  
Dudek's Hot Stone Pub, LLC, Jamie Dudek (Crivitz), Agent for Dudek's Hot Stone Pub, 707 Angle St.  
Thor's Wolverine Den, LLC, Brian Thoreson (Crivitz), Agent for Thor's Wolverine Den, 423 Hall Ave.

Ayes: 7, Nays: 0. Motion Passed.

Motion by Trustee Michael Strandt, seconded by Trustee Jeff Dorschner, to issue a Class “A” Retail Liquor & Fermented Malt Beverage license for the period of 7/1/2024 – 6/30/2025 to the following:

Witt's Foods, Inc., Rebecca Zillges (Crivitz) Agent, for Witt's Piggly Wiggly, 214 Hwy 141

Yell Rambling Solutions, LLC, Jacob Figas (Crivitz) Agents, for On A Whim Boutique Wines & Gifts, 907 USH 141N.

De Smidt Oil II, Inc., Charlie De Smidt II (Crivitz) Agent, for T & B One Stop, 717 Hwy 141, Krist Oil Company, Danielle Alexander (Athelstane), Agent, for Krist Food Mart #68, 403 USH 141.

Kwik Trip, Inc., Brenda Carter (Wausaukee), Agent, for Kwik Trip #1101, 212 USH 141.

Pelkin's Smokey Meat Market, LLC, Dennis Pelkin (Crivitz), Agent, Pelkin's Smokey Meat Market, 600 USH 141S.

Ayes: 7, Nays: 0. Motion Passed.

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue a Class "A" Retail Liquor & Fermented Malt Beverage license for the period of 5/22/2024 – 6/30/2025 to the following:

SE CRIVITZ WI C OPS, LLC, Cassandra Johnson (Dresser), Agent, Amoco Crivitz #5001, 13 S USH 141

Ayes: 7, Nays: 0. Motion Passed.

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue a Class "A" Retail Fermented Malt Beverage license for the period of 7/1/2024 – 6/30/2025 to the following:

LaFaive Crivitz Co., Rebecca Flores (Wausaukee), Agent, for Northland Mini-Mart, 216 Henriette Ave.

Ayes: 7, Nays: 0. Motion Passed.

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue a Class "B" Retail Fermented Malt Beverage license for the period of 7/1/2024 – 6/30/2025 to the following:

De Smidt Properties II, LLC, Charlie De Smidt II (Crivitz), Agent, One Stop Shops, 717 Hwy 141 Suite A

Ayes: 7, Nays: 0. Motion Passed.

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue a Class "B" Retail Fermented Malt Beverage & Class "C" Wine Retail license for the period of 7/1/2024 – 6/30/2025 to the following:

MMC Checkerboard, LLC, Mary Moriva (Crivitz), Agent, The Checkboard, 735 Dyer St.

Ayes: 7, Nays: 0. Motion Passed.

**11) Cigarette Licenses:** Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue cigarette license for the period of 7/1/2024 – 6/30/2025 to the following:

Witt's Piggly Wiggly, 214 USH 141

T & B One Stop, 717 USH 141

Northland Mini-Mart, 216 Henriette Ave.

Krist Food Mart #68, 403 USH 141

Kwik Trip #1101, 212 USH 141S

Ayes: 7, Nays: 0. Motion Passed.

Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to issue cigarette license for the period of 5/22/2024 – 6/30/2025 to the following:

Amoco Convenience Store - Crivitz, 13 S USH 141

Ayes: 7, Nays: 0. Motion Passed.

**12) Littleland Playground Ground Cover:** Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to purchase Engineered Wood Fiber Mulch for an amount not to exceed \$7,700. Discussion: President Grandaw stated that we got as much mulch for almost \$1200 less going through the people installing the new playground and they will spread the mulch in the new Tot Lot. Ayes: 7, Nays: 0. Motion Passed.

**13) Littleland Playground Committee:** Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to form an Ad Hoc committee to fundraise and organize maintenance for the Littleland Playground. Discussion: President Grandaw stated we have five members so far. Ayes: 7, Nays: 0. Motion Passed.

**14) Village Hall and Community Veterans Park Toilet:** Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to purchase 7 power flush toilets for an amount not to exceed \$3,500. Ayes: 7, Nays: 0. Motion Passed.

- 15) **Street Use Permit Ordinance:** Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to accept ordinance number 2024-007 to allow the public work superintendent to issue street use permits. Ayes: 7, Nays: 0. Motion Passed.
- 16) **Recycling Contract:** Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to accept the Recycling contract with the Town of Stephenson. Ayes: 7, Nays: 0. Motion Passed.
- 17) **July 4th Fireworks:** Motion by Trustee George Gocht, seconded by Trustee Jeff Baumann, to approve an additional \$2,000 for fireworks to be paid for from Designated Funds and donations. Ayes: 7, Nays: 0. Motion Passed.
- 18) **Full-Time Public Works Employee – Revised:** Motion by Trustee Michael Strandt, seconded by Trustee Cory, to accept the full-time public works employee. Discussion – It was discussed to make Matt Robinson full-time, he is currently a part-time summer employee, it was also discussed to meet with the Public Works Superintendent to discuss duties. Ayes: 6, Nays: 1 (Deschane). Motion Passed.
- 19) **Public Works Summer Helpers:** Bypass.
- 20) **Village Hall Custodian – Revised:** Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to hire Gail Strandt as village custodian with an hourly rate of \$20. Ayes: 6, Nays: 0, Abstention: 1 (Strandt) Motion Passed.
- 21) **Economic Development Coordinator Employee – Revised:** Bypass.
- 22) **Closed Session - TIF Developers Agreement\*:** Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, to move to closed session at 7:25pm. Discussion. Roll call vote: J. Baumann: Yes, J. Dorschner: Yes, M. Strandt: Yes, G. Gocht: Yes, A. Grandaw: Yes, C. Siebert: Yes. Ayes: 6, Nays: 0. Motion Passed.  
 \*Closed session is in accordance with WI Statute sec. 19.85(1)(e) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(e)...Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- 23) **Reconvene in Open Session:** No action was taken; direction was given to negotiate the contract.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

- Playscape Brick – Looking at walking paths around the playground like other parks. Other park do this and we could sell the brick to raise money for the playground.
- Court Contract – The contract is up for renewal in July. They are adding language that once you are in you can't leave for the term of the contract. President Grandaw stated they she will push back and ask for a one-year contract or Clerk Deschane can look into join the Northwoods court that Town of Stephenson has. Look into joining the Town of Stephenson.
- Old Stage – Jeff Mursau approached the village about purchasing/trading for the old stage at Veteran's Park. He wants it for his property by the lake (his family will be having a big party this year for his and Nancy's 70<sup>th</sup> Birthday, his mom's 100<sup>th</sup> birthday and the high school graduation for his first grandchild), he will take it down and move it himself.
- BBQ Class – We have a proposal from the BBQ group, they will do two classes with competition BBQ competitors, it will be \$8700 with 50 participants per class at \$100 a person, letters have also been sent to business if they would like to donate. Jeff Mursau investigated the liquor laws, and we should be able to have bourbon for the event.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** Jeff Mursau asked what happened to the pieces that had everyone's name on them from the playground? President Grandaw stated that Alex was told to save them, but she would like out what was done with them.

**ADJOURNMENT:** Motion by Trustee Jeff Dorschner, seconded by Trustee Michael Strandt, that the meeting be adjourned at 7:22. Vote: Ayes: 6, Nays: 0. Motion Passed.

Respectfully submitted,

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Amy Grandaw  
President

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Kaitlin Deschane  
Clerk/Treasurer  
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Board Meeting Minutes  
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