

AGENDA
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

PLEDGE OF ALLEGIANCE

NOTE: If you are participating remotely, please mute the microphones on your phone, computer or device until such time as you wish to speak. This helps to cut down on background noise considerably. Thank you.

Public present:

1) **Call to Order:** President Grandaw will call the meeting to order at 6:00pm.

2) **Roll Call:** Members present: President Amy Grandaw Trustee Michael Strandt
 Trustee George R. Gocht Trustee Ross Behrendt
 Trustee Stew Swanson Trustee Ginger Deschane
 Trustee Jeff Dorschner

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Kaitlin Deschane

3) **Adoption of Agenda:** Motion by Trustee _____, seconded by Trustee _____, to adopt the agenda as presented. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

4) Consent Agenda:

- Minutes from Regular Board Meeting August 24, 2022
- Financial Report from August 2022
- General Fund Vouchers: 2978 - 2980, 4155, 6133, 30144 - 30183, V8141 – V8162
- General Fund Payments:
 - Richlen Enterprises, LLC - \$516 (step for garbage truck)
 - Tim Witt Chevrolet - \$744.97 (repairs to police Tahoe)
 - Reliable Sweep - \$1765 (street sweeping)
- Water Fund Vouchers: 4512 - 4515
- Sewer Fund Vouchers: 5791 - 5803
- Sewer Fund Payments:
 - Great Lakes TV Sealing - \$1,538.35 (televising on Henriette Ave)
- TIF Fund Voucher: 5090
- ARPA Fund Vouchers: 1017 - 1019

Motion by Trustee _____, seconded by Trustee _____, to accept the consent agenda as presented above. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

4) **Committee & Attorney Reports:**

5) **Comments from Pre-registered Citizens & Taxpayers: Note: Citizens & taxpayers must register with the Clerk before the meeting is called to order and comments must relate to a matter that is on the agenda.**

6) **2021 Audit:** Motion by Trustee _____, seconded by Trustee _____, to accept 2021 Audit as presented from Kerber Rose CPA. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

7) **Codification Digitization:** Motion by Trustee _____, seconded by Trustee _____, to pay Alan J Harvey, Attorney-At-Law not to exceed \$500 to digitize the villages Code of Ordinances book. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

8) **League of Wisconsin Municipalities Resolution:** Motion by Trustee _____, seconded by Trustee _____, to accept Resolution 291 thanking Curt Witynski and Gail Sumi for their service and to congratulate them on their retirement. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

9) **Witches' Day Out Wine/Beer Walk:** Motion by Trustee _____, seconded by Trustee _____, to approve the Crivitz Business Associations application for a wine and beer walk October 8th, 2022 from 10am to 3pm. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

10) **Witches' Day Out:** Motion by Trustee _____, seconded by Trustee _____, to approve the Street Use permit for the Witches' Day Out, October 8th, 2022 from 10am to 3pm. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

11) **Handbook Changes:** Motion by Trustee _____, seconded by Trustee _____, to accept handbook changes regarding on call pay and procedure and vacation/holiday overtime and procedure. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

- 12) R&R Assessing Contract:** Motion by Trustee _____, seconded by Trustee _____, to accept the two-year contract from R&R Assessing for \$10,260 per year for assessing services. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.
- 13) WRS Invoice:** Motion by Trustee _____, seconded by Trustee _____, to pay WRS \$26,543.82 for back retirement and fees from the Designated Emergency Fund. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.
- 14) River Ridge Parking Lot:** Motion by Trustee _____, seconded by Trustee _____, to pay \$15,725 to Richlen Excavating for River Ridge Parking Lot from the parks, designated funds, and ARPA money. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.
- 15) Softball Field Repair:** Motion by Trustee _____, seconded by Trustee _____, to pay not to exceed \$900 to fix part of the infield at the Softball field from ARPA funds. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.
- 16) Trick or Treat Hours:** Motion by Trustee _____, seconded by Trustee _____, to have trick or treat hours from 3:20pm – 6:30pm on Monday, October 31st, 2022. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.
- 17) Police Equipment:** Motion by Trustee _____, seconded by Trustee _____, to purchase two sets of Level IV body armor plates to be partially reimbursed from the LWMMI Safety Grant Program for not to exceed \$600. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.
- 18) Fire Department Equipment:** Motion by Trustee _____, seconded by Trustee _____, to purchase equipment not to exceed \$30,000 from designated funds. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

19) Damas Contract: Motion by Trustee _____, seconded by Trustee _____, to accept three-year maintenance contract from Dama Plumbing & Heating for \$1,733 per year. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

20) Homecoming Parade Permit: Motion by Trustee _____, seconded by Trustee _____, to approve the Street Use permit for the Crivitz Homecoming Parade on October 14th at 2:20pm. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

21) Closed Session to discuss an employee's compensation*: Motion by Trustee _____, seconded by Trustee _____, to go in to closed session. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

22) Reconvene in Open Session: Motion by Trustee _____, seconded by Trustee _____, to reconvene in open session and announce any action taken. Discussion. Roll call vote: G. Deschane: ____, S. Swanson: ____, J. Dorschner: ____, M. Strandt: ____, G. Gocht: ____, R. Behrendt: ____, A. Grandaw: ____.

*Closed session is in accordance with WI Statute sec. 19.85(1)(c) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section... (c)...Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OLD BUSINESS:

NEW BUSINESS: Crivitz Rescue Squad Contract

CORRESPONDENCE:

QUESTIONS FROM THE FLOOR: Note: Only QUESTIONS will be allowed and answered within the parameters of the WI Open Meetings Law. Questions not able to be answered as such will be referred to staff, committee or other appropriate resources. Derogatory questions or comments will not be allowed. Abuse of this agenda item may result in its discontinuation.

ADJOURNMENT: Motion by Trustee _____, seconded by Trustee _____, that the meeting be adjourned at _____. Vote: Ayes: ____, Nays: ____.