

MINUTES
REGULAR MEETING 11/19/2009
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Dave & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members present: President John Deschane Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Jo Di Volk
 Trustee Janis Porfilio
- Members absent: Trustee Duane Swanson
 Trustee Kurt Kostuch
- Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting and indicated he would be voting on all motions due to the absence of two board members.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the minutes of the regular meeting of October 20th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the financial reports for all funds for the month of October be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment of general fund vouchers numbered 2512 through 2514, and 19354 through 19445. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment from the general fund to the following:

Richlen Excavating for mausoleum step repair	\$ 1,000.00
Fire Safety for Fire Dept. equipment	\$ 544.10
Calvert Law Firm for legal fees regarding Congine issue	\$ 529.00

Discussion: Trustee Volk explained that the Richlen bill is \$200.00 more than originally approved due to extra work that was done at the request of one of the Public Works employees. Board members agreed that although the extra work was needed, the employee did not follow proper procedure. Pres. Deschane asked that this be addressed at the next Parks & Recreation meeting and the employee reminded of the procedure requirements. Vote: Ayes: 5. Motion carried.

6a) Water Fund: Motion by Trustee Keller, seconded by Trustee Volk, to approve payment of water fund vouchers numbered 3482 through 3487. Vote: Ayes: 5. Motion carried.

6b) Sewer Fund: Motion by Trustee Keller, seconded by Trustee Volk, to approve payment of sewer fund vouchers numbered 4439 through 4447. Vote: Ayes: 5. Motion carried.

Motion by Trustee Keller, seconded by Trustee Volk, to approve payment from the sewer fund to North Central Labs for lab repairs and supplies in the amount of \$1,134.57. Vote: Ayes: 5. Motion carried.

6c) Other Vouchers: None.

7) Committee & Department Reports: Copies distributed.

8) Comments from Pre-registered Citizens: None.

9) Resolution No. 240: (Whole) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to adopt Resolution No. 240: A Resolution Adopting the 2010 Budgets and Corresponding Tax Levies for the Village of Crivitz General Fund and TIF District No. 1 Fund. Vote: Ayes: 5. Motion carried.

10) 2010 Town of Stephenson Fire Contract: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve the 2010 Fire Contract with the Town of Stephenson in the amount of \$38,367.00 for providing fire services to a portion of the township. Discussion: Pres. Deschane noted that the township approved the contract at their last meeting and thanked the clerk for input during contract negotiations. Vote: Ayes: 5. Motion carried.

11) Fire Dept. Electric Lines: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to refund up to \$1,134.00 to the Town of Stephenson from the 2010 fire contract fee if WPS agrees to bury electric lines for the fire training site free of charge. Vote: Ayes: 5. Motion carried.

12) Snow Removal Bid Award: (Public Works) Motion by Trustee Keller, seconded by Trustee Kaminski, to accept the bid from Richlen Excavating for 2009/10 season snow removal. Vote: Ayes: 5. Motion carried.

13) Snow Removal Policy: (Public Works) Motion by Trustee Keller, seconded by Trustee Kaminski, to accept the "Downtown Snow Removal Policy" as presented. Discussion: Pres. Deschane stated he is against the latest revision to the policy and felt the flexibility the previous version offered should have remained. Vote: Ayes: 4, Nays: 1 (Deschane). Motion carried.

14) USH 141/CTH W Ditch Project: (Public Works) Motion by Trustee Keller, seconded by Trustee Kaminski, to accept the contract for engineering services on the USH 141/CTH W Ditch Project with Robert E Lee at a cost not to exceed \$10,000.00. Vote: Ayes: 5. Motion carried.

- 15) **Kloppman Street:** (Public Works) Motion by Trustee Keller, seconded by Trustee Kaminski, to change the name of the section of Kloppman Street lying in River Ridge South Subdivision to East Kloppman Street. Discussion: It was noted that the renaming was needed due to two sections of the street running parallel to each other, resulting in duplicate street numbers according to the numbering grid. Vote: Ayes: 5. Motion carried.
- 16) **Public Works Vehicle:** (Public Works) Motion by Trustee Keller, seconded by Trustee Kaminski, to purchase tires for the Public Works vehicles in a total amount not to exceed \$1,225.00, and to authorize repairs to the load springs on the 1997 Chevy truck in an amount not to exceed \$550.00. Discussion: It was noted that the \$1,225.00 is for tires for both public works trucks. Vote: Ayes: 5. Motion carried.
- 17) **Public Works Chainsaw:** (Public Works) Motion by Trustee Keller, seconded by Trustee Kaminski, to purchase a chain saw from True Value in Crivitz for the Public Works department at a cost not to exceed \$600.00. Vote: Ayes: 5. Motion carried.
- 18) **Dyer Business Park Holiday Decorations:** (Development) Motion by Trustee Porfilio, seconded by Trustee Keller, to place holiday decorations on street light poles in Dyer Business Park at a cost not to exceed \$350.00, if allowed to do so by Wisconsin Public Service. Discussion: Pres. Deschane explained that WPS cannot install the brackets in the manner used on other poles due to changes in the national electric code. If the village can figure out another way to mount the brackets, WPS may allow it. Vote: Ayes: 5. Motion carried.
- 19) **Cemetery Police Investigation Expenses:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve payment for excavation, tent rental and meals for the cemetery police investigation at a total cost not to exceed \$800.00. Discussion: Pres. Deschane commended Officer Kasten for how he conducted the investigation, as well as other employees involved. Vote: Ayes: 5. Motion carried.
- 20) **Clerk/Treasurer Wage Raise:** (Whole) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve a wage raise for the Clerk/Treasurer in the amount of \$1.50 per hour effective Jan. 1, 2010, and \$1.50 per hour effective Jan. 1, 2011. Vote: Ayes: 5. Motion carried.
- 21) **2009 Budget Adjustment #4:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve 2009 budget adjustment #4. Vote: Ayes: 5. Motion carried.
- 22) **Delinquent Personal Property Taxes:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to write off uncollectible personal property taxes in the amount of \$1,484.31. Vote: Ayes: 5. Motion carried.
- 23) **Class B Alcohol & Fermented Malt Beverage Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, that no applications be accepted for Class B Alcohol & Fermented Malt Beverage Licenses from November 11, 2009, effective until the board adopts revisions to the ordinance. Discussion: Atty Calvert urged the Finance Committee to move quickly on the ordinance revision process. Vote: Ayes: 5. Motion carried.
- 24) **Logo Signs for Parks:** (Parks & Recreation) Motion by Trustee Volk, seconded by Trustee Keller, to purchase 4 - 18" full color metal logo signs from Signs & Designs to be placed in parks at a cost not to exceed \$412.00. Vote: Ayes: 5. Motion carried.

25) Operators Licenses: (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue operators licenses effective 11/19/2009 through 6/30/2010 to Christian Nelson, who has received a satisfactory criminal records checks. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: None.

CORRESPONDENCE: The clerk reported that a special recall election for the Crivitz School District has been scheduled for December 29th.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Volk, that the meeting be adjourned at 8:05pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer