

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Vito Congine, Jr., Betty Congine, Craig Kasten, Ileen Sikowski, Marlene Gerbenskey, Bill Keller, Vito Congine, Sr., Dave & Marie Tomaszewski (Pesh Times)

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Rich Porfilio Trustee Jo Di Volk

 Members absent: Trustee Janis Porfilio (out of town)

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Swanson, seconded by Trustee Volk, that the agenda be adopted as presented, except to strike items #10, 11 and 12 per the advice of the attorney. Vote: Ayes: 4, Nays: 1 (R. Porfilio). Motion carried.

4) **Minutes Approval:** Motion by Trustee Swanson seconded by Trustee Keller, that the minutes of the regular meeting of October 21st be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Swanson, seconded by Trustee Volk, to accept the financial reports for all funds for the month of October as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of general fund vouchers numbered 2464 through 2466, and 18141 through 18249. Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3400 through 3405. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of sewer vouchers numbered 4328 through 4338. Vote: Ayes: 5. Motion carried.

6c) **Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Keller, to approve payment of TIF fund vouchers numbered 234 and 235. Vote: Ayes: 5. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of Well #3 Project fund vouchers numbered 1008 through 1018. Vote: Ayes: 5. Motion carried.

- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 231:** Motion by Trustee Swanson, seconded by Trustee Kostuch, to adopt Resolution No. 231: A Resolution Adopting the 2009 Budgets and Corresponding Tax Levies for the Village of Crivitz General Fund and TIF District No. 1 Fund. Vote: Ayes: 5. Motion carried.
- 10) **Class "B" Reserve Liquor & Fermented Malt Beverage License:** (Finance) Stricken from agenda.
- 11) **Economic Grant Agreement:** (Finance) Stricken from agenda.
- 12) **Cigarette License – VTC Tavern, LLC:** (Finance) Stricken from agenda.
- 13) **Lawn Tractor Purchase:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kostuch, to purchase a Gravely ZT lawn tractor from JC Powersports at a cost not to exceed \$3,480.00. Vote: Ayes: 5. Motion carried.
- 14) **Drainage Project – Kamps Land Surveying:** (Public Works) Motion by Trustee Porfilio, seconded by Trustee Swanson, to hire Rob Kamps Land Surveying for elevation work on the drainage project in the area of Kaby and South River Ridge Subdivisions at a cost not to exceed \$500.00. Vote: Ayes: 5. Motion carried.
- 15) **Public Works Truck Spreader:** (Public Works) Motion by Trustee Porfilio, seconded by Trustee Swanson, to approve maintenance on the Public Works truck spreader at a cost not to exceed \$557.00. Vote: Ayes: 5. Motion carried.
- 16) **Well #3 Project Change Orders:** (Utilities) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve change orders #1 and #2 to the contract with Barley Excavating, and change order #2 to the contract with Alfredson Brothers on the Well #3 project. Vote: Ayes: 5. Motion carried.
- 17) **Fire Inspection Fees – Fire Contract Amendment:** (Public Safety) Motion by Trustee Kostuch, seconded by Rich Porfilio, to amend the fire contract with the Town of Stephenson to raise fees paid for fire inspections performed in the township from \$5.00 to \$10.00, effective January 1, 2009. Vote: Ayes: 5. Motion carried.
- 18) **Fire Inspection Fees – Wage Scale Amendment:** (Public Safety) Motion by Trustee Kostuch, seconded by Rich Porfilio, to amend current wage scales to raise fees paid for fire inspections performed in the Village of Crivitz from \$5.00 to \$10.00, effective January 1, 2009. Vote: Ayes: 5. Motion carried.

- 19) **Aflac Products:** (Finance) Motion by Trustee Swanson, seconded by Trustee Kostuch, to permit Aflac representatives to present their supplemental insurance products to employees. Vote: Ayes: 5. Motion carried.
- 20) **Election Equipment Designated Funds Schedule:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to approve the Election Equipment Designated Funds Schedule. Vote: Ayes: 5. Motion carried.
- 21) **Parks Designated Funds Schedule:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kostuch, to approve the Parks Designated Funds Schedule. Vote: Ayes: 5. Motion carried.
- 22) **2008 Budget Adjustment #4:** (Finance) Motion by Trustee Swanson, seconded by Trustee Kostuch, to approve 2008 budget adjustment #4. Vote: Ayes: 5. Motion carried.
- 23) **Operators Licenses:** (Finance) Motion by Trustee Swanson, seconded by Trustee Kostuch, to issue operators licenses effective 11/18/08 through 6/30/10 to Jessica Feldmann and Delbert Busse, both having received satisfactory records checks. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: The clerk read a letter from pollworkers Bob & Audrey Kosmeder and acknowledged the dedication of all pollworkers to their duties, especially in light of the vast changes to election administration in the last few years. Charlie's Island Café and Figaros Pizza/Cousin's Subs were thanked for providing meals to the pollworkers free of charge and unsolicited.

CORRESPONDENCE:

A memo from Attorney Calvert regarding video gambling machines was distributed.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Volk, seconded by Trustee Rich Porfilio, that the meeting be adjourned at 8:47pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L Padgett
Clerk/Treasurer