

MINUTES
August 19, 2008
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Bill Keller, Ileen Sikowski, Steve Klein, Dave & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members present: President John Deschane Trustee Shirley Keller
 Trustee Rich Porfilio Trustee Jo Di Volk
 Trustee Janis Porfilio
- Members absent: Trustee Duane Swanson
 Trustee Kurt Kostuch
- Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 4. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of July 15th and special board meeting of August 4th be approved as presented. Vote: Ayes: 4. Motion carried.
- 5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of July as presented. Vote: Ayes: 4. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2453 through 2456, and 17838 through 17931. Vote: Ayes: 4. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve the following payments from the general fund:

Jakes Jumpers for 125 th Event	\$ 1125.00
Dorf KapelleBand for 125 th Event	\$ 2000.00
Whistlegear Band for 125 th Event	\$ 1200.00
Crivitz H. S. Spanish Club for 125 th Event	\$ 200.00
Paul's Portable Toilets for 125 th Event	\$ 700.00
Printmaster Printing for 125 th Posters & Flyers	\$ 190.00
Truck n Stuff for 125 th Banner, Shirts & Balloons	\$ 2380.00
Riesterer & Schnell for lawn mower repairs	\$ 532.44
Witt Auto for vehicle repairs	\$ 1918.52
JS Electronics for Radio & Pager Repairs	\$ 255.65
Crivitz Firefighters Association for training	\$ 560.00
Marinette County Highway Dept. for gas	\$ 2040.85

Vote: Ayes: 4. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3380 through 3386. Vote: Ayes: 4. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to approve payment from the water fund to Richlen Excavating for curb stop repairs for \$500.00. Vote: Ayes: 4. Motion carried.

- 6b) **Sewer Fund:** Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to approve payment of sewer vouchers numbered 4296 through 4310, and to transfer \$302.07 from the Clean Water Fund Replacement account to the sewer fund to cover eligible expenses. Vote: Ayes: 4. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Rich Porfilio, to approve payment of TIF fund voucher numbers 226 through 233. Vote: Ayes: 4. Motion carried.

- 7) **Committee & Department Reports:** Copies distributed.

- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Ordinance No. 2008-08:** (Public Works) Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to adopt Ordinance No. 2008-08: An Ordinance Amending the Provisions of the Village of Crivitz Code of Ordinances Relating to Stop Signs. Discussion: Trustee Rich Porfilio explained that this ordinance establishes a 4-way stop at the intersection of Louisa St. and Hall Ave. Vote: Ayes: 4. Motion carried.

- 10) **CTH A & W Improvement Project Agreement:** (Whole) Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to approve a counter proposal to the agreement with Marinette County for the CTH A & W improvement project, with changes to include joint responsibility of storm sewer cleanouts, construction to start in 2009 and be completed by June 30th, 2010, remove any reference to jurisdictional transfers of roadways, and revert to the original agreement if it is not accepted by the county. Discussion: Pres. Deschane said he believes the sidewalks will be handicapped accessible. He and Trustee Janis Porfilio will attend the Marinette County Highway Committee meeting in Peshtigo on August 20th to discuss the agreement. Vote: Ayes: 4. Motion carried.

- 11) **Drainage Ditch Project:** (Whole) Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to accept the proposal from Robert E. Lee & Associates for engineering services on the drainage ditch project, including a Hydraulic & Hydrologic Study, at a cost not to exceed \$26,800.00. Vote: Ayes: 4. Motion carried.

- 12) **TIF Bond Anticipation Note & Other Borrowing:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue General Obligation Refunding bonds in the amount of \$3,177,801.00 in September, 2008, which includes refinancing of the TIF bond anticipation note and several other current debts, and \$465,500.00 of new borrowing. Discussion: Pres. Deschane explained that the market is very good right now and the issue will result in reduced interest expense. Vote: Ayes: 4. Motion carried.

- 13) **2008 Budget Adjustment #3:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve 2008 budget adjustment #3. Vote: Ayes: 4. Motion carried.

- 14) **Focus on Energy Grant – Equipment Purchases:** (Utilities) Motion by Trustee Rich Porfilio, seconded by Trustee Keller, to purchase the following items for the wastewater treatment facility under the Focus on Energy Grant program:

Aeration Blower from CPR Services not to exceed \$13,000.00

Oxygen Sensor & Signal Converter from William Reed not to exceed \$6,000.00

Aeration Membranes & Clamps from USA Bluebook not to exceed \$5,000.00

Discussion: It was noted these costs do not include installation. Vote: Ayes: 4. Motion carried.

15) Triangle Park: (Development) Bypass.

OLD BUSINESS:

NEW BUSINESS:

September 9, 2008 Primary Election: The number of election inspectors will be reduced to 3, due to anticipated low voter turnout.

President's Corner: Pres. Deschane thanked everyone who participated in the 125th Anniversary Celebration. He has heard excellent feedback on the events. He reported that he met earlier in the day with the new Tourism Director, Jamie Dargay, who was recently hired by the Marinette County Tourism Alliance.

CORRESPONDENCE:

WI Dept of Administration: Population estimate for 1/1/08 is 1,035.

Jeff Belongia: Information regarding operational levies vs debt levies was distributed to board members.

QUESTIONS FROM THE FLOOR: John P. Kubichek, Sr., currently a resident of New Care and planning to purchase a home in the village, asked if there are plans for walkways or trailways and signed crosswalks along USH 141, similar to those in Manitowoc and Two Rivers. He also asked if the roadway at the railroad crossing could be swept routinely, as there are big chunks of wood and debris that make it difficult to travel in a wheelchair. Steve Klein agreed with his statements, as he also has a difficult time getting around. Pres. Deschane responded that these questions would be referred to the County Highway Dept. and WI Dept. of Transportation.

16) Recess to Closed Session: Motion by Trustee Janis Porfilio seconded by Trustee Volk, to recess to closed session for the purpose of discussing a TIF Development agreement and other TIF receivables with the Village Attorney. Vote: Ayes: 4. Motion carried. Pres. Deschane stated the following: Closed session in compliance with Wisconsin Statute sec. 19.85(1)(g) which states that "...any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section....(g) ...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

17) Reconvene in Open Session: Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to reconvene in open session and announce any action taken during closed session. Vote: Ayes: 4. Motion carried.

Pres. Deschane announced that there was no action taken in closed session.

ADJOURNMENT: Motion by Trustee Rich Porfilio, seconded by Trustee Volk, that the meeting be adjourned at 7:30pm. Vote: Ayes: 4. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer