

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Steven Klein, Dave & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Jo Di Volk
 Trustee Janis Porfilio

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the minutes of the regular meeting of April 20th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the financial reports for all funds for the month of April be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Keller, to approve payment of general fund vouchers numbered 2531 through 2532, 4003 through 4004, and 19949 through 20029. Discussion: The clerk noted that a list of the numbers of vouchers approved at the April meeting was included with board member packets. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to approve the following payments from the general fund:

Marinette County Highway Commission for fuel & blacktop	\$ 1,188.76
Sonic Wall for license renewal (Info Tech)	\$ 800.00
Local Government Property Fund for Property Insurance	\$ 6,941.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3519 through 3525. Discussion: The clerk noted that a list of the numbers of vouchers approved at the April meeting was included with board member packets. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4488 through 4496. Discussion: The clerk noted that a list of the numbers of vouchers approved at the April meeting was included with board member packets. Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Porfilio, to approve TIF fund vouchers numbered 270 and 271. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Pre-Development Agreement with CrivitzLand, LLC:** (Whole) Motion by Trustee Kostuch, seconded by Trustee Porfilio, to approve the pre-development agreement with CrivitzLand, LLC. Vote: Ayes: 6. Motion carried.
- 10) **Bonestroo Engineering Contract:** (Whole) Motion by Trustee Kostuch, seconded by Trustee Porfilio, to accept the agreement with Bonestroo Engineering for grant research and application at no cost to the village unless grant funding is awarded. Vote: Ayes: 6. Motion carried.
- 11) **CTH A Project – WPS Street Lights:** (Whole) Motion by Trustee Swanson, seconded by Trustee Volk, to accept the contract with Wisconsin Public Service for street light improvements on Henriette Ave. at a cost not to exceed \$5,000.00. Vote: Ayes: 6. Motion carried.
- 12) **CTH A Streetscape Items:** (Whole) Motion by Trustee Swanson, seconded by Trustee Volk, to accept the quote from Green Thumb Garden Shoppe for benches and planters on Henriette Ave. at a cost not to exceed \$14,475.00, not including installation or concrete pads. Vote: Ayes: 6. Motion carried.
- 13) **Increase Annual Work Hours – Bill Keller:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Keller, to increase annual work hours to 800 per year for Bill Keller. Vote: Ayes: 5, Abstentions: 1(Keller). Motion carried.
- 14) **Wisconsin Retirement System Contributions – Bill Keller:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, that Bill Keller reimburse the village for his share of retirement system contributions from January 1, 2009, through April 30, 2010, prior to December 31, 2010. Vote: Ayes: 5, Abstentions: 1(Keller). Motion carried.
- 15) **Wage Scale Adjustments:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve wage scale adjustments as presented. Discussion: The wage scales establish ranges for positions, not for individual employees. Most of the changes in this adjustment were done at the request of the Public Safety Committee, who will bring motions later in the year for raises within the wage ranges established. Vote: Ayes: 6. Motion carried.
- 16) **Liquor License – Dan & Tim’s Riverside, LLC:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to issue a Class B Alcohol and Fermented Malt Beverage license to Dan & Tim’s Riverside, LLC, Daniel Piasecki, agent, effective May 18, 2010, through June 30, 2010. Discussion: This action was needed due to a change in the form of ownership. The licensee must exactly match the Wisconsin sellers permit, per the Department of Revenue. Vote: Ayes: 6. Motion carried.
- 17) **Liquor License Renewals:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to renew Class B Alcohol and Fermented Malt Beverage licenses for the term of July 1, 2010, through June 30, 2011 for the following:

Trackside, LLC, Vito Congine, Senior, Agent, for Trackside Saloon,
Fuzzy’s Bar, Inc., Dennis Jahnke, Agent, for Fuzzy’s Bar,
Crivitz Gateway, Ltd., Scott Busick, for Crivitz Gateway,
Dan & Tim’s Riverside, LLC, Daniel Piasecki, Agent, for Dan & Tim’s Riverside,
Charlie’s Island Café, LLC, Charlie DeSmidt, Agent for Charlie’s Island Café.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew Class A Alcohol and Fermented Malt Beverage licenses for the term of July 1, 2010, through June 30, 2011 for the following:

Witt’s Foods, Inc., Nicholas Witt, Agent, for Witt’s Piggly Wiggly,
Rechner, LLC, Martha M. Rechner, Agent, for On a Whim, Boutique Wines & Gifts

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew Class A Fermented Malt Beverage licenses for the term of July 1, 2010, through June 30, 2011 for the following:

Corner Convenience, Inc, Barbara Hock, Agent, for T & B One Stop,
Krist Oil Co, Inc., Joy Weber, Agent, for Citgo Quik Food Mart,
LaFaive Crivitz Co., Shane Ellison, Agent, for Northland Mini-Mart,
Richard E. Porfilio, Owner, for Crivitz 141 Shell,

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew the Limited Class A Alcohol and Fermented Malt Beverage license for the term of July 1, 2010, through June 30, 2011 for Pine Cone Home Décor, Inc., Lori Myszka, Agent, for Pine Cone Home Décor. Vote: Ayes: 6. Motion carried.

18) Cigarette License Renewals: (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to renew cigarette licenses for the term of July 1, 2010, through June 30, 2011 for the following:

Crivitz 141 Shell,
Fuzzy's Bar,
Dan & Tim's Riverside,
Witt's Piggly Wiggly,
T & B One Stop,
Trackside Saloon,
Northland Mini-Mart,
Citgo Quik Food Mart.

Vote: Ayes: 6. Motion carried.

19) New Firefighter: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to accept William Watson as a firefighter effective May 1, 2010, as recommended by Chief Stewart Swanson. Vote: Ayes: 6. Motion carried.

20) American Legion July 4th Picnic Beer License: (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to issue a Temporary Class B Fermented Malt Beverage license to the Crivitz American Legion effective on July 4th from 12:00 noon through 11:59pm, and to waive the license fee and fencing requirements. Vote: Ayes: 6. Motion carried.

21) American Legion Street Use Permit: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to issue a street use permit to the American Legion for a parade on July 4th at 12:00 Noon, with a rain date of July 5th at 11:00am. Vote: Ayes: 6. Motion carried.

22) Fire Department – Hose Purchase: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to purchase fire hose from the Town of Stephenson at a cost not to exceed \$3,000.00. Vote: Ayes: 6. Motion carried.

23) Fire Station – WPS Powerline Construction: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to contract with Wisconsin Public Service to bury power lines at the fire station at a cost not to exceed \$2,587.57. Vote: Ayes: 6. Motion carried.

24) Police Dept. Policy & Procedures Amendment: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Volk, to accept amendments to the Police Department policy and procedures manual as presented. Vote: Ayes: 6. Motion carried.

25) Fire Dept. Bylaws Amendment: (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Volk, to accept amendments to the Fire Department Bylaws as presented. Vote: Ayes: 6. Motion carried.

- 26) **Triangle Park Waterfall – Loyal Landscaping:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Kostuch, to accept the waterfall maintenance contract with Loyal Landscaping at a cost not to exceed \$380.00. Vote: Ayes: 6. Motion carried.
- 27) **Triangle Park – M & M Irrigation:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Kostuch, to accept the irrigation system maintenance contract with M & M Irrigation at a cost not to exceed \$200.00. Vote: Ayes: 6. Motion carried.
- 28) **July 4th Flea Market Location:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Kaminski, to change the location of the July 4th Flea Market from Dyer Business Park to Crivitz Community Veterans Park north of the ballfield fence. Vote: Ayes: 5, Nays: 1(Kostuch). Motion carried.
- 29) **Kenny Dr. Road Project Bid Award:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Porfilio, to award the bid for the Kenny Drive road project to Richlen Excavating in the amount of \$24,927.00. Vote: Ayes: 6. Motion carried.
- 30) **Village Hall Heating System Circulating Pump:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to purchase a circulating pump for the Village Hall from County Electric Motor Service at a cost not to exceed \$500.00. Vote: Ayes: 6. Motion carried.
- 31) **Well #2 Variable Frequency Drive:** (Utilities) Motion by Trustee Volk, seconded by Trustee Keller, to purchase a variable frequency drive for Well #2 at a cost not to exceed \$4,000.00. Vote: Ayes: 6. Motion carried.
- 32) **Well #2 Roofing Prjoect Bid Award:** (Utilities) Motion by Trustee Volk, seconded by Trustee Keller, to award the bid for Well #2 roofing to R & R Roofing, LLC, in the amount of \$1,729.00. Vote: Ayes: 6. Motion carried.
- 33) **Lift Station #2 Vacuum Pump:** (Utilities) Motion by Trustee Volk, seconded by Trustee Keller, to contract with Energenecs to replace the vacuum pump at lift station #2 at a cost not to exceed \$1,200.00. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: None.

CORRESPONDENCE:

Crivitz Rescue Squad: Reminder of Annual Openhouse Wednesday, May 19th 2pm to 6pm.

Frank Chadwick: A letter commending the Public Works crew on work recently performed near his property.

QUESTIONS FROM THE FLOOR: None.

Recess to closed session: Motion by Trustee Kostuch, seconded by Trustee Porfilio, to recess to closed session for the purpose of conferring with legal counsel. Vote: Ayes: 6. Motion carried. Pres. Deschane stated that the closed session is in accordance with WI Statute sec. 19.85(1)(e) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Reconvene in open session: Motion by Trustee Volk, seconded by Trustee Kaminski, to reconvene in open session at 8:44pm, announce action taken in closed session, if any, and adjourn the meeting. Vote: Ayes: 6. Motion carried. Pres. Deschane announced that no action was taken in closed session.

ADJOURNMENT: Motion by Trustee Volk, seconded by Trustee Keller, that the meeting be adjourned at 8:45pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer