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MINUTES
REGULAR MEETING
CRIVITZ BOARD OF TRUSTEES

Public present: Betty Rogalski, Ariann Balde, Bob & Audrey Kosmeder, Val & Ileen Sikowski, Greg & Jean Behrendt, Bill Keller, Ryan Weber, Katie Albright, Marie Tomaszewski (Peshtigo Times)

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Rich Porfilio Trustee Jo Di Volk
 Trustee Janis Porfilio

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio that the minutes of the regular meeting of March 18th and special meeting of April 14th be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio to accept the financial reports for all funds for the month of March as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2443 through 2445, and 17440 through 17555. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment from the general fund to the Town of Stephenson for snowplowing and removal services in the amount of \$855.00. Vote: Ayes: 6. Motion carried.

seconded by Trustee Volk, to approve payment of water fund
Ayes: 6. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve the following payments from the water fund:

American Advantage for Well #3 Project Title Insurance	\$ 2,778.00
Kamps Land Surveying for Well #3 Project Surveying	\$ 1,038.00

Vote: Ayes: 6. Motion carried.

6b) Sewer Fund: Motion by Trustee Swanson, seconded by Trustee Volk, to approve payment of sewer vouchers numbered 4256 through 4263. Vote: Ayes: 6. Motion carried.

6c) Other Vouchers: None.

7) Committee & Department Reports: Copies distributed.

8) Comments from Pre-registered Citizens: None.

9) Committee Appointments: Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept committee appointments as presented by President Deschane for the term ending April 21, 2009. Vote: Ayes: 6. Motion carried.

10) Employee Facilitator Appointment: Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio to accept the appointment of Duane Swanson as employee facilitator for the term ending April 21, 2009. Vote: Ayes: 6. Motion carried.

11) Recycling Coalition Representative Appointment: Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio to accept the appointment of Duane Swanson as the Northwoods Recycling Coalition representative for the term ending April 21, 2009. Vote: Ayes: 6. Motion carried.

12) Weed Commissioner Appointment: Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio to accept the appointment of Greg Gocht as Weed Commissioner for the term of May 1, 2008, through April 30, 2009. Vote: Ayes: 6. Motion carried.

13) Sister City Coordinator Appointment: Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio to accept the appointment of John Deschane as Sister City Coordinator for an indefinite term. Vote: Ayes: 6. Motion carried.

14) Downtown Redevelopment Committee Appointment: Bypassed.

- on by Trustee Swanson, seconded by Trustee Rich Porfilio, to at a cost not to exceed \$200.00. Discussion: Trustee Swanson explained that this is for Glen Franzen's new truck and the lettering will be simple. Vote: Ayes: 6. Motion carried.
- 16) **Lift Station #1 Repairs: (Whole)** Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to contract with Energenec and Mid County Electric Motors to repair seals and bearings on Lift Station #1 at a cost not to exceed \$2,000.00. Discussion: Trustee Swanson explained that this is ongoing annual maintenance. Vote: Ayes: 6. Motion carried.
- 17) **Water Meter Purchase.: (Whole)** Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to purchase 24 water meters from Badger Meter at a cost not to exceed \$2,000.00. Vote: Ayes: 6. Motion carried.
- 18) **Fireworks License Renewals: (Public Safety)** Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to approve renewal of fireworks licenses for American Fireworks, T & B One Stop, Joker Fireworks, and Witt's Piggly Wiggly. Vote: Ayes: 6. Motion carried.
- 19) **Thermal Imaging Camera Repairs: (Public Safety)** Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to repair the Fire Department thermal imaging camera at a cost not to exceed \$2,000.00. Vote: Ayes: 6. Motion carried.
- 20) **Bid for Used Rescue Truck: (Public Safety)** Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to offer a bid of \$22,501.00 to the City of Lancaster to purchase a 1996 Chevy Sierra Crew Cab for the Fire Department and to transfer this expense from the Fire Vehicle Savings to the general fund if the bid is accepted. Discussion: Trustee Rich Porfilio explained that the vehicle has only 4900 miles and comes with just about everything the department needs on it. It would cost about \$90,000 to purchase this truck new. Vote: Ayes: 6. Motion carried.
- 21) **2008 Flea Market Schedule & Rates: (Finance)** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to set 2008 Flea Market dates as every Thursday from May 22nd through August 28th, with an extra market date on Friday, July 4th, and to change fees to \$10.00 per date for a basic flea market space for all vendors, regardless of residency location.. Vote: Ayes: 6. Motion carried.
- 22) **2008 Budget Adjustments: (Finance)** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve 2008 Budget Adjustment #1. Vote: Ayes: 6. Motion carried.
- 23) **Computer Upgrades: (Finance)** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to purchase 3 Windows XP-Pro software programs from UES Computers to upgrade computers located in the Fire Department, Public Works office and Treatment Plant, at a total cost not to exceed \$650.00. Vote: Ayes: 6. Motion carried.



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(Finance) Motion by Trustee Janis Porfilio, seconded by Trustee [Name] for the Fire Department's Fire Insurance Security Program not to exceed \$1500.00. Vote: Ayes: 6.

- 25) Operators Licenses: (Finance)** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue an operators license effective April 15th through June 30th, 2008, to Rose Laska, who has received a satisfactory police records check. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: Pres. Deschane welcomed new Trustee Shirley Keller to the board and thanked previous Trustee Dick Kaminski for his good service. He commended the participants in the Every 15 Minutes program at the high school, as well as the dance team and Sally Witt for their participation in the recent Milwaukee Bucks game. He asked that the Parks & Recreation Committee discuss putting a circle of flags in the cemetery, as the Legion flags are all sold and there are several people who would like to sponsor a flag.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: Audrey Kosmeder asked where she can dispose of a television. It was suggested that she take it to the Spring Clean-up on May 17th where she can get rid of it free of charge.

ADJOURNMENT: Motion by Trustee Volk, seconded by Trustee Rich Porfilio, that the meeting be adjourned at 7:55pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer