

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**  
**February 16, 2010**

**Public present:** Dorothy, Coz, Diane & Glen Franzen, Dave & Marie Tomaszewski (Peshtigo Times)

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Shirley Keller           Trustee Dick Kaminski  
  Trustee Jo Di Volk               Trustee Janis Porfilio  
  Trustee Kurt Kostuch

                                  Also present:           Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

**Presentation:** Pres. Deschane presented Glen Franzen, Utilities Operator & Employee Supervisor, with an appreciation plaque for his 25 years of service.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the minutes of the regular meeting of January 19<sup>th</sup> be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the financial reports for all funds for the month of January be approved as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment of general fund vouchers numbered 2521 through 2523, and 19652 through 19743. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the following payments from the general fund:

Wisconsin Supreme Court – Judicial Education Fees	\$ 625.00
Marinette County Treasurer – 2009 Tax Roll Fees	\$ 684.77

Vote: Ayes: 6. Motion carried.

6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3501 through 3504. Vote: Ayes: 6. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4469 through 4473. Vote: Ayes: 6. Motion carried.
- 6c) Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Volk, to approve TIF fund vouchers numbered 260 through 262. Vote: Ayes: 6. Motion carried.
- 7) Committee & Department Reports:** Copies distributed.
- 8) Comments from Pre-registered Citizens:** None.
- 9) Ordinance No. 2010-02:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the Ordinance No. 2010-02: An Ordinance Reducing Municipal Court Fees. Vote: Ayes: 6. Motion carried.
- 10) Ordinance No. 2010-03:** (Utilities) Motion by Trustee Keller, seconded by Trustee Swanson, to adopt Ordinance No. 2010-03: An Ordinance to Forego Bidding Process on Retrofitting Water Meters. Discussion: Pres. Deschane stated he would be voting on this motion, as it requires an affirmative vote of  $\frac{3}{4}$  of the board to pass. He also explained that the utility is retrofitting the meters so that they can be read remotely. Vote: Ayes: 6. Motion carried.
- 11) Village Hall Renovation Project Completion:** (Whole) Motion by Trustee Kaminski, seconded by Trustee Keller, to approve completion items not to exceed \$5,000.00 to be funded as follows:

General Equipment Savings:	\$ 1,500.00
Emergency Fund:	\$ 2,000.00
Water Fund	\$ 750.00
Sewer Fund	\$ 750.00

**Motion amended:** Motion by Trustee Kaminski, seconded by Trustee Keller, to amend the main motion to remove the \$2,000 funding from the Emergency Fund by eliminating the amount designated for the automated door locking system, resulting in a total amount not to exceed \$3,000.00. Discussion: Pres. Deschane suggested leaving the \$2000.00 intact. If the village could find a locking system for that amount, it would be pre-authorized by the motion and could be purchased without requiring further board action. **Vote on amendment:** Kostuch: Yes, Porfilio: Yes, Kaminski: Yes, Swanson: No, Volk: No, Keller: No, Deschane: No. Motion failed.

**Vote on main motion:** Kostuch: No, Porfilio: Yes, Kaminski: No, Swanson: Yes, Volk: Yes, Keller: Yes. Motion carried. The selection of an automated locking system was referred to the Public Works Committee.

- 12) 2010 Flea Market Schedule:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to set the 2010 Flea Market schedule as Thursdays from May 27<sup>th</sup> through September 2<sup>nd</sup>, and Sunday July 4<sup>th</sup>, with location and schedule dependent on the CTH A Reconstruction project status and access to the site. Vote: Ayes: 6. Motion carried.
- 13) Approval of New Firefighter:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve the hiring of Dan Sawinski as firefighter effective 3/01/2010, as recommended by the Fire Chief Vote: Ayes: 5, Abstentions: 1 (Kostuch). Motion carried.

- 14) **WDNR Fire Grant:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve the purchase of a pumper radio, hard hats, gloves, head shrouds, and goggles at a total cost not to exceed \$ 1,967.00, with the WDNR to reimburse ½ the cost under the 2010 grant program. Vote: Ayes: 6. Motion carried.
- 15) **2010 Water Utility Budget:** (Utilities) Motion by Trustee Keller, seconded by Trustee Swanson, to approve the 2010 budget for the Water Utility Fund. Vote: Ayes: 6. Motion carried.
- 16) **Wastewater Treatment Facility – Bar Screen Purchase:** (Utilities) Motion by Trustee Keller, seconded by Trustee Swanson, to purchase a bar screen from Waste Technical for the wastewater treatment facility at a cost not to exceed \$1,300.00 and to transfer this amount from the Clean Water Fund Replacement Account to cover the expense. Vote: Ayes: 6. Motion carried.
- 17) **Sewer Lift Station #2 Controls:** (Utilities) Motion by Trustee Keller, seconded by Trustee Swanson, to purchase Lift Station #2 controls from Kamp Synergy at a cost not to exceed \$7,000.00 and to transfer this amount from the Clean Water Fund Replacement Account to cover the expense. Vote: Ayes: 6. Motion carried.
- 18) **Crivitz Men’s Softball Picnic License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue a picnic license to the Crivitz Men’s Softball League, Ken Kacalo, President, for the dates and times shown below at the village ball field and to waive double snow fencing requirements and fees, and require that a barrier be present to keep people from entering the roadway and a sign be posted stating that patrons cannot take beer purchased from the league out of the ball park.

Wednesdays, May 19 to Oct 20	6:00pm to 11:00pm
Rain Days following Sundays	4:00pm to 9:00pm as needed
July 2, 3, 4, 5	9:00am to 11:00pm
August 5, 6, 7, 8	9:00am to 11:00pm

Discussion: Trustee Kaminski explained that the committee wishes to require the barrier due to the upcoming CTH Reconstruction project, because Hall Ave and Louisa St will be the main detour route. Parking in that area was referred to the Public Works committee. Vote: Ayes: 6. Motion carried.

- 19) **Operators Licenses:** Bypassed.
- 20) **CTH A Project Streetscape Items:** Bypassed and referred to Public Works Committee, with clerk to highlight agenda item and notify all board members. The committee will also discuss street lighting options.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**President’s Corner:** Pres. Deschane congratulated Kellie Stumbris on being named State Cheerleading Coach of the Year. He welcomed new business Crivitz Auto Parts owned by Jerry & Rosie Figas in Dyer Business Park, and Quik Pack & Ship in Buck Gehm’s building. He thanked contractors for the work on the hall renovation project: Rob Kabby, Dama’s, J & T Electric, and Northland Floor covering – all locally

owned and operated. He pointed out that according to a recent article in the Peshtigo Times the village has the lowest tax rate of all villages and cities in Marinette County, and only 5 years ago was the highest.

**Hall Renovation Project:** Trustee Swanson reminded board members that the final walk through will be on Monday, February 22<sup>nd</sup> at 1:00pm. Pres. Deschane pointed out that the hall project was funded by a USDA grant and was not a direct cost to village taxpayers.

**CTH A Project Temporary Limited Easements:** Motion by Trustee Swanson, seconded by Trustee Kaminski, to authorize President Deschane to sign a Temporary Limited Easement for construction on village owned property during the CTH A Reconstruction project. Vote: Ayes: 6. Motion carried.

**CORRESPONDENCE:**

**League of Municipalities:** An announcement of League Dinner Meetings & New Officials Workshop was distributed to board members.

**QUESTIONS FROM THE FLOOR:** None.

**Recess to closed session:** Bypassed.

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 8:08pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

---

John J. Deschane  
President

---

Marilyn L. Padgett  
Clerk/Treasurer