

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEE
September 19, 2006

Public present: Marie & David Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Trustee Dick Kaminski
 Trustee Rich Porfilio Trustee Jo Di Volk
 Trustee Janis Porfilio

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett.

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of August 22nd be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of August as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2305 through 2307 and 15612 through 15711. Vote: Ayes: 6. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to void general fund check #15595 in the amount of \$831.64, and to approve payment to the Crivitz Volunteer Firemen's Fund for conference lodging in the amount of \$560.00. Discussion: Trustee Rich Porfilio explained that this voucher had been withheld from payment at the August board meeting. The expense is for lodging and the village pays \$70 per night per ordinance. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment from the general fund for the following purchases:

Tazer for the Police Department - not to exceed	\$ 800.00
Helmets for the Fire Department – not to exceed	\$ 400.00
Kerber, Rose for 2005 Audit – TIF, Utilities, Gen Fund	\$ 15,150.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Janis Porfilio, to approve payment of water vouchers numbered 3232 through 3235. Vote: Ayes: 6. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Janis Porfilio, to approve payment of sewer vouchers numbered 4094 through 4099, and to transfer \$ 1,349.14 from the Clean Water Fund Replacement account to cover eligible September expenses. Vote: Ayes: 6. Motion carried.
- 6c) Other Vouchers:** None.
- 7) Committee & Department Reports:** Copies distributed.
- 8) Comments from Pre-registered Citizens:** None.
- 9) Ordinance No. 2006-05:** (Utilities) Motion by Trustee Swanson, seconded by Trustee Janis Porfilio, to adopt Ordinance No. 2006-05: An Ordinance Amending Schedule 6 of Section 9-2 of the Code of Ordinances of the Village of Crivitz Relating to the Allocation of Annual Replacement Costs for the Sewer Utility. Discussion: Trustee Swanson explained that this schedule is for replacement of sewer system equipment. The ordinance will update the amounts and years of service for each item. Vote: Ayes: 6. Motion carried.
- 10) Ordinance No. 2006-06:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to adopt Ordinance No. 2006-06: An Ordinance Relating to Designated Snowmobile Routes Within the Village Limits. Vote: Ayes: 6. Motion carried.
- 11) Resolution No. 209:** Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to adopt Resolution No. 209: A Resolution Commending Specialist Joshua Mommaerts for his Service to our Country in Iraq. Discussion: Pres. Deschane noted that the framed resolution will be presented at the October board meeting, as Joshua is out of town on his honeymoon. Vote: Ayes: 6. Motion carried.
- 12) Fire Department Bylaws:** (Public Safety) Bypassed.
- 13) Employee Handbook:** (Finance) Bypassed.
- 14) Dyer Business Park Street Light Plan:** (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to accept the street light plan for Dyer Business Park as submitted by Wisconsin Public Service, which includes placement of 8 lights. Vote: Ayes: 5, Nays: 1 (Rich Porfilio). Motion carried.
- 15) Dyer Business Park Lot Fill Invoices:** (Development) Bypassed.
- 16) Dyer Business Park Sign:** (Development) Bypassed.
- 17) Dyer Business Park Restrictive Covenant Amendment:** (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to amend the Dyer Business Park Restrictive Covenants to permit exterior gutter roof drainage systems on all sides of buildings, and permit external downspouts only on sides and backs of buildings. Discussion: Trustee Volk explained that this amendment was requested in writing by the property owners in the park and will allow them to have gutters on the fronts of the buildings. Vote: Ayes: 6. Motion carried.
- 18) Comprehensive Plan:** (Development) Bypassed.
- 19) Dory Developer Agreement:** (Development) Bypassed.
- 20) Crivitz Youth Center Sidewalk:** (Public Works) Bypassed
- 21) Drainage Projects:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Swanson to put in a French drain on Wilbert Street and 8th Alley, not to exceed \$100.00. Vote: Ayes: 6. Motion carried.

- 22) Public Works Equipment:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Swanson, to purchase 6 tires from GCR Tires in Marinette for \$549.00 for the Public Works truck. Vote: Ayes: 6. Motion carried.
- 23) Halloween Hours:** (Parks & Recreation) Motion by Trustee Kostuch, seconded by Trustee Rich Porfilio, to set Halloween Trick or Treat hours on Tuesday, October 31st from 3:00pm to dusk. Vote: Ayes: 6. Motion carried.
- 24) Homecoming Parade Permit:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to approve a street use permit for the Homecoming Parade to be held on Friday, October 6th. Vote: Ayes: 6. Motion carried.
- 25) Fire Vehicle Purchase:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to purchase a 1978 Chevy "Mini-Pumper" from the Town of Stephenson for \$1.00 and to sell the vehicle back to the township for \$1.00 when it is no longer needed. Vote: Ayes: 6. Motion carried.
- 26) Operators Licenses:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue an operator license effective September 19, 2006, through June 30, 2008, to Nicole Ledvina, who has received a satisfactory records check. Vote: Ayes: 6. Motion carried.
- 27) Continuance of Employee Salary:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to continue payment of Craig Kasten's salary during his recovery and to continue to assign light duty tasks. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None

NEW BUSINESS: None.

President's Corner:

Clara Treece: Pres. Deschane honored previous Village Clerk Clara Treece who passed away recently

Open Meetings Law: Pres. Deschane discussed a recent open meetings law violation complaint filed with the District Attorney regarding the Peshtigo City Council. Council members had discussed placement of a "Welcome Home Troops" sign on city property outside of a posted meeting. Although their intentions were good, it was determined to be a violation. However the D.A. chose not to prosecute. Copies of a newspaper article regarding this case were distributed to board members.

Craig Kasten: Pres. Deschane reported that Craig is still in the hospital recovering from a recent motor vehicle accident and may be there for a while. Craig is performing light duty paperwork for the Police Department during his recovery. Pres. Deschane suggested that persons wishing to send cards can send them to the village and they will be delivered to Craig.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None

ADJOURNMENT: Motion by Trustee Rich Porfilio, seconded by Trustee Volk, that the meeting be adjourned at 8:02pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer