

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

PLEDGE OF ALLEGIANCE

Public present: Don Witt, Dave Brzozowski, Dan Johnston & Daughter, Sidney From (Peshtigo Times)

- 1) **Call to Order:** The clerk called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members present: Trustee Duane Swanson Trustee Kurt Kostuch
 Trustee Gene Golla Trustee Rich Porfilio
 Trustee Jo Di Volk Trustee Janis Porfilio
- Members absent: President John Deschane (Medical reasons)
- Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

The clerk declared a quorum present for the meeting

- 3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

Temporary Chair: Motion by Trustee Volk, seconded by Trustee Rich Porfilio, that Trustee Janis Porfilio chair the meeting in the absence of President Deschane. Vote: Ayes: 6. Motion carried.

- 4) **Minutes Approval:** Motion by Trustee Rich Porfilio seconded by Trustee Golla that the minutes of the regular meeting of February 28th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to accept the financial reports for all funds for the month of February as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to approve payment of general fund vouchers numbered 2289 through 2290 and 15092 through 15168. Vote: Ayes: 6. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Golla, to approve payment of water vouchers numbered 3203 through 3206. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Golla, to approve payment of sewer vouchers numbered 4025 through 4030. Vote: Ayes: 6. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Golla, to approve payment from the sewer fund to Northern Pipe Equipment in the amount of \$720.00 to vacuum out a lift station. Discussion: Trustee Swanson explained that there was a problem with the automatic float control at one of the lift stations that required this service. Vote: Ayes: 6. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Golla, to approve TIF fund vouchers numbered 159 through 161. Vote: Ayes: 6. Motion carried.

7) **Committee & Department Reports:** Copies distributed.

8) **Comments from Pre-registered Citizens:** None.

9) **TIF Projects – Dyer Business Park & Other Projects:**

Dyer Business Park Parking Restrictions: Trustee Janis Porfilio reported that a public hearing will be held on a proposed zoning ordinance amendment prior to the April board meeting, at which adoption of the ordinance amendment will be considered.

10) **Health Insurance Renewal:** (Finance) Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to purchase the Choice Plus health insurance plan from United Health Care at a monthly premium cost of \$1,456.52, for presently insured employees. Discussion: It was noted that this policy was the employee preference. Vote: Ayes: 6. Motion carried.

11) **Health Insurance Savings Account:** (Finance) Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to deposit \$6,000 into a savings account entitled “Health Insurance Savings” to be used to offset the employee responsibility of any future health insurance premium increases exceeding 10%. Discussion: Trustee Janis Porfilio explained that the new policy costs much less than the current policy, resulting in an approximate \$12,000 savings. The committee decided to open this account with ½ of the savings, with the other ½ going back into the general fund, as the employees main concern was about having future payroll deductions for premium increases exceeding 10%. The board is giving no assurance of deposits to this account in future years. Vote: Ayes: 6. Motion carried.

12) **Health Insurance Deductible Policy:** (Finance) Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to accept the revised Health Insurance Deductible Policy for the term of 5/1/06 through 4/30/07. Vote: Ayes: 6. Motion carried.

13) **General Insurance Renewal:** (Finance) Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to renew general insurance policies with Community Insurance Corporation for the term of 4/8/06 through 4/8/07. Discussion: Trustee Janis Porfilio explained that the CIC rates stayed the same, except for workers compensation, which is controlled by the state. Vote: Ayes: 6. Motion carried.

14) **Street Sweeping:** (Public Works) Motion by Trustee Golla, seconded by Trustee Kostuch, to contract with Wisconsin Property Maintenance for street sweeping services not to exceed \$1,000.00. Discussion: Trustee Golla explained that this is normally done in the spring to clear excess sand from the roadway. He asked that the Clerk and Glen Franzen notify business owners of when the streets will be swept so there are not cars parked in the way. Trustee Volk expressed concern that the sweeping should also be coordinated with the logging on ELS Railroad property. Trustee Swanson noted this would be hard to do, but that the village could ask the county to sweep that are with the grader if it gets bad after WI Property is done. Vote: Ayes: 6. Motion carried.

15) **Garbage Collection Contract:** (Public Works) Bypass.

16) **Spring Cleanup:** (Public Works) Motion by Trustee Golla, seconded by Trustee Kostuch, to contract with G & S Refuse for spring clean-up services not to exceed \$750.00, not including tipping fees, and to hold the event on Saturday, May 20th from 9:00am until 2:00pm at the water tower. Discussion: Trustee Golla explained that this event has been held for many years and will be the same cost as it was in 2005. Large bulky trash items will be accepted. There is a charge for tires and no garbage, chemicals, paint or yard waste will be accepted. Vote: Ayes: 6. Motion carried.

17) Recycling Coalition Fees: (Public Works) Motion by Trustee Golla, seconded by Trustee Kostuch, to pay the Northwoods Recycling Coalition annual dues of \$2,000.00. Discussion: Trustee Golla explained that Trustee Swanson, who is the village coalition representative, will inquire about the additional \$1,000 that the coalition has requested at their next meeting, which is scheduled for June or July. Vote: Ayes: 6. Motion carried.

18) Public Works Vehicles: (Public Works) Motion by Trustee Golla, seconded by Trustee Rich Porfilio, to rescind the motion of January 17, 2006, to purchase a Fisher snow plow package, including installation, from Caspers Truck Equipment for \$ 10,266.00, due to the fact that Caspers cannot fulfill the order. Discussion: Trustee Golla explained that two employees had taken the truck down to Caspers in Appleton and were told nobody there knew anything about the order that Caspers had quoted. Attorney Calvert advised that because it was not legally required for the board to obtain quotes for this equipment, there is not a legal issue with rescinding the order, however, it is not good business on the part of Caspers. The clerk was directed to send a bill to Caspers for mileage and employee time spent taking the vehicle to Appleton. Vote: Ayes: 6. Motion carried.

Motion by Trustee Golla, seconded by Trustee Kostuch, to purchase a Boss snow plow, including installation, from Elias Auto Parts of Wausaukee not to exceed \$4,500.00, and to transfer this amount from savings to the Streets Equipment Purchase account of the general fund to cover the expense, and to solicit quotes for the remainder of the plow equipment package at a later date. Vote: Ayes: 6. Motion carried.

19) Utilities Internet Service: (Utilities) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to reduce the monthly water tower rental fee for the Cyberzone wireless antenna by the amount of \$35.00 per month, in exchange for utilities internet service. Vote: Ayes: 6. Motion carried.

20) Police Equipment Purchase: (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to rescind the motion from the February 28th board meeting to purchase 2 MDC Modem radios from Two-Way Communications for the Police Department at a total cost not to exceed \$5,000.00. Discussion: Vote: Ayes: 6. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to purchase an Itronix laptop computer for the Police Department from CDWG not to exceed \$5,000.00. Discussion: It was noted that the current laptop lease expires in June. Trustee Kostuch explained that the PD received about \$12,000 of new equipment under a grant. The equipment allows them to use the county MDT system, instead of the state system. All that is needed now is the one new laptop computer. It was noted that the equipment received under the grant was in large part the result of Trustee Kostuch's efforts, for which the board thanked him. Vote: Aye: 6. Motion carried.

20) Firefighter Cadet Program: (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to approve the Firefighter Cadet program as submitted by the fire department. Discussion: Trustee Rich Porfilio reported that the insurance had already reviewed and approved the program, which is good for recruiting new members from the school. Students must maintain a certain grade point average to participate in the program, which was designed by Officer Craig Kasten and other firefighters. Vote: Ayes: 6. Motion carried.

21) Fireworks License Renewals: Bypass to April meeting.

22) Operators Licenses: (Finance) Motion by Trustee Rich Porfilio, seconded by Trustee Golla, to issue an operators license effective 3/21/06 through 6/30/06 to Julie Vannieuwenhoven and Kellen Stumbris, who have both received satisfactory criminal records checks. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: Trustee Janis Porfilio stated that the board misses President Deschane and hopes he is on the mend and coming back soon.

CORRESPONDENCE:

League of Municipalities: Brochures announcing the new officials workshop and regional dinner meetings were distributed to board members, who were encouraged to attend one of these events. The clerk will make reservations and send corresponding fees to the League for any board members interested.

Voter Registration: A notice regarding voter registration from the clerk was distributed and will be published in the next two weeks editions of the Peshtigo Times.

Glen Franzen: Trustee Janis Porfilio reported that Glen Franzen is asking for input from board members regarding the USH 141 repaving project. Input must be submitted to Glen no later than April 7th.

QUESTIONS FROM THE FLOOR: Dave Brzozowski asked that the village check into having the county clear out the drainage ditch from Gateway running east for about one quarter mile. Glen Franzen will be asked to check into this with the highway department. Dave also complimented Glen on his work on the berm.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 8:25pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

Trustee Janis Porfilio
Acting as Temporary Chair for 3/21/06 Meeting

Marilyn L. Padgett
Clerk/Treasurer