

CORRECTED MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES
January 16, 2007

Public present: Marie Tomaszewski (Peshtigo Times); Brian Kwiatkowski; Dan Sowinski

1) **Call to Order:** The meeting will be called to order at 7:30PM.

2) **Roll Call:** Members present: President John Deschane Trustee Kurt Kostuch
 Trustee Dick Kaminski Trustee Janis Porfilio
 Trustee Rich Porfilio Trustee Jo Di Volk

Members Absent: Trustee Duane Swanson (out of town)

Staff Present: Deputy Clerk/Treasurer Jean Behrendt

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Janis Porfilio seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of December 19, 2006 be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of December as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2317 through 2319 and 16000 through 16101. Vote: Ayes: 5. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment from the general fund to the following:

League of Municipalities for 2007 dues	\$ 504.36
Workhorse Software for 2007 technical support	\$ 2,820.00
Crivitz Rescue Squad for 2007 service contract	\$ 8,025.00
Crivitz Lumber for a table saw	\$ 100.00

Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Janis Porfilio, seconded by Trustee, to approve payment of water vouchers numbered 3248 through 3251. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Janis Porfilio, seconded by Trustee, to approve payment of sewer vouchers numbered 4119 through 4122. Vote: Ayes: 5. Motion carried.

6c) **Other Vouchers:** None.

7) **Committee & Department Reports:** Copies distributed.

8) **Comments from Pre-registered Citizens:** None.

9) **Downtown Redevelopment Committee:** Motion by Trustee Volk, seconded by Trustee Rich Porfilio, to approve the following appointments to the Downtown Redevelopment Committee:

Debbie Tomaszewski, Chairperson	Mike Dama	Ezra Gruszynski
Al Osten	Diane Franzen	Rudi Jensen
Paul Dyer	Village President	Development Committee Members

Discussion: Appreciation was extended to the people volunteering for this committee. A request for a meeting of the committee in the near future was made and Pres. Deschane is sending the minutes of the recent CBA meeting and information from Shawn Kaskie of UW extension report the committee members. Also it was stated that an invitation should be extended to Don Clewley to attend the meeting. Trustee Volk stated that the websites suggested to them for additional information are no longer active websites. Vote: Ayes: 5. Motion carried.

10) **CTH A Project Agreement:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the CTH A Project Agreement with Marinette County, which obligates the Village of Crivitz to pay 70% of the local 20% contribution cost of the project per the STP-Rural Program. **Discussion:** This is considered formal approval of the expenditure of \$373,000 for the project. Previously it was only in the discussion stage. There is no new information available on the details of the project, as the county has yet to sign an engineering contract with Ayres. The Utilities and Public Works Committees are looking at infrastructure repairs that will need to be done at the same time. Trustee Kaminski talked about new hydrants and manholes, which will need to be incorporated with project. While the road is torn up it will be time to do whatever else needs to be fixed. The scope of the project includes the storm sewer on FJ Street. CTH A to Fuzzy's Bar will be the State project and Crivitz will concentrate on CTH W including the tracks, etc. Grants will be applied for to cover the cost of some of the work needed to be done by the Village. **Vote:** Ayes: 5. Motion carried.

11) **Utility Mapping Project:** (Utilities) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to contract with Ayres and Associates for a utility mapping project in an amount not to exceed \$ 5,000.00, per year until utility maps are all updated. **Discussion:** Current maps are outdated and need to include all the new developments as well as all sewer lines. **Vote:** Ayes: 5. Motion carried.

12) **Safe Drinking Water Act:** (Utilities) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to do water testing in accordance with the Safe Drinking Water Act in 2007, not to exceed \$1,200.00. **Discussion:** It was noted that new State laws require testing for chlorine 7 days a week. **Vote:** Ayes: 5. Motion carried.

13) **Sewer Utility – Main Lift Air Compressor:** (Utilities) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to purchase a new air compressor for the main lift station not to exceed \$ 650.00. **Vote:** Ayes: 5. Motion carried.

14) **Miscellaneous Utilities Equipment Purchases:** (Utilities) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve the following purchases from the utilities funds:

Submersible pump	\$ 350.00
Cement Saw Blades	\$ 175.00
Map Holder	\$ 300.00
Misc. Hand Tools	\$ 275.00

Vote: Ayes: 5. Motion carried.

- 15) **Storm Sewer Catch Basin Repairs:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to repair the storm sewer catch basin at the northwest corner of Anderson and Wilbert, at a cost not to exceed \$ 2,500.00. Vote: Ayes: 5. Motion carried.
- 16) **Wolverine Outfitters Project:** (Development) Bypassed.
- 17) **Dyer Business Park Lot Sales:** (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to sell Lot #5 of Dyer Business Park to L & L Properties, Inc., for \$10,000.00, with \$2,500.00 to be refunded if they meet the terms of their developers agreement, which will specify completion of construction to the minimum assessed value no later than 12/31/07, and provided that Eric Myszka provides 4 trees on the east side of Dyer Street between Henriette and Wisner and bills the village at his cost. Vote: Ayes: 5. Motion carried.
- 18) **Comprehensive Plan:** (Development) Bypass.
- 19) **Deputy Clerk Wage Raise:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve a \$2.00 per hour wage raise for Deputy Clerk/Treasurer Jean Behrendt retroactive to her 90-day anniversary date of November 24, 2006, and to split the raise equally between the general fund and utilities fund. **Discussion:** Trustee Kostuch questioned the impact on the Sewer Fund budget. It was stated that the Sewer Fund does not have a budget. Vote: Ayes: 5. Motion carried.
- 20) **Employee Handbook – Residency Exception:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to attach the Police Department “Radius Policy” as an addendum to Mike Frievalt’s employee handbook. Vote: Ayes: 5. Motion carried.
- 21) **Printer Purchase:** (Finance) Bypassed.
- 22) **Operators Licenses:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue operators licenses effective 1/16/07 through 6/30/08 to Ashley Kouski, Daniel Weber, Elliott Padgett, and Sharon Jones, all having received satisfactory criminal records checks. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

April Ballot Placement: Names for placement on the April ballot were drawn on Monday, January 8th in accordance with state law. The names were drawn by the clerk, with Mike Frievalt and Marge Banaszak acting as witnesses. Ballot placement will be as follows:

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|------------|--|
| President: | 1) John J. Deschane |
| Trustee: | 1) Richard E. Porfilio, 2) Jo Di Volk, 3) Terry Spranger, 4) Kurt M. Kostuch |
| Judge: | 1) Carl W. Greene, 2) Brett Galindo |

The Village will hold a primary election in February, due to the number of persons running for Supreme Court Justice. No primary is necessary for Village offices.

- Upcoming Meetings:**
- Public Safety on Monday, Jan. 22nd at 6:30pm
 - Parks & Rec on Tuesday, Jan. 23rd at 6:30pm
 - Public Works on Wednesday, Jan. 24th at 7:00pm
(John Deschane will be unable to attend)
 - Committee of the Whole on Tuesday, Jan. 30th at 6:30pm

Community Pool Meeting: Glen Franzen was instructed to set up the Hall for a meeting of approximately 40 people. The subject of the meeting is the possibility of a public swimming pool being constructed in the Village of Crivitz. The surrounding townships and villages have been invited to attend. New London was contacted for advice as they currently have a pool. John Shaffer is considering donating funds toward the project.

President's Corner: John Deschane congratulated the Crivitz cheerleaders for their 2^d place finish in a recent competition and the Dance team on their 1st place finish. Also the younger girls were awarded a 1st place finish in their competition. Individual awards were given to Jenne Wiedemeier for 1st place and Jackie Curtis for 3^d place.

CORRESPONDENCE:

Howard Cable/Lock T.V.: A letter submitting 2007 cable franchise fees and thanking the village.

St Mary's Catholic Church – A letter rescinding the agreement between the Village and the Church for the use of the church's parking lot for the weekly summer Flea Market was received. Discussion will hopefully be possible with St. Mary's. In the alternative Glen will look into going around the block of Wilbert/W and George Streets on the portions that do not belong to St. Mary's.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 8:10PM. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Jean Behrendt
Deputy Clerk/Treasurer